

THE MORGAN COUNTY BOARD OF COMMISSIONERS MET IN A REGULAR SESSION ON MONDAY, DECEMBER 4, 2017 AT 9:30 A.M.

MEMBERS PRESENT WERE NORMAN VOYLES AND BRIAN GOSS. DAN BASTIN, AUDITOR; DEB VERLEY, ADMINISTRATIVE ASSISTANT; AND ROD BRAY, COUNTY ATTORNEY WERE ALSO PRESENT. RYAN GOODWIN WAS ABSENT.

NORMAN VOYLES ASKED FOR A MOMENT OF SILENT PRAYER.

NORMAN VOYLES CALLED THE MEETING TO ORDER.

ANNUAL BIDS

Dan Bastin read the Annual Material Bids as follows:

Class 1 - Gasoline (per gal)			
92 Octane	No bids		
Class 2 - Diesel Fuel (per gal)			
#2 transport	No bids		
tankwagon	No bids		
Off road	No bids		
Class 3 - Hot Bituminous (per ton)	Milestone	Milestone	
Base, Binder, Surface	FOB Plant	FOB Jobsite	
District 1	41.50 A	155.00 D	
District 2	42.50 B	154.00 E	
District 3	51.50 C	153.00 F	
Class 4 - Liquid Asphalt (per ton)	Marathon Petroleum	Asphalt Materials	
		Storage	438.69
Delivery (RS2 AE90)	404.20	Jobsite	443.49
FOB Plant (RS2 AE90)	397.15		432.00
Class 5 – Crushed Stone (per ton)	Martin Marietta Cloverdale	NALC, LLC Cloverdale	
		Del	Quarry
11	9.80	16.40	8.40
53	7.35	13.45	5.45
Rip Rap	10.65	16.65	7.65
Class 6 – Aluminized Type 2 Culverts (per linear foot)	E & H Bridge	E3 Bridge	
12" 16 ga			7.56
18"			11.37
Bridge Pkg 30' X 24'	\$1,589.00		\$65,030.00
Alum Box Culvert			Varies by size

Norman Voyles stated that Larry Smith would review the bids and report back later during the meeting.

OFFICE 365 PROPOSAL

Joel Johnson, Morgan County Data Administration, stated that Office 365 would move the county from hosting its own email to a cloud-based system. It would eliminate the need for equipment cost. It is a subscription based service that would be upgraded on a regular basis. This system also includes "SharePoint" a program that allows online document storage management.

Dan Bastin stated that the Data Board made a decision to request proposals to provide the county with an upgrade or change to the email system and obtain SharePoint. Proposal requests were sent to CDW, VIA, and Telemagen. The only proposal received was from Telemagen. The Data Board

made a recommendation to accept the proposal from Telemagen. The next step is to develop a contract for approval.

The email upgrade will have some functions that are not available with the current system that is being used. The new system is a subscription based service and will not be hosted by the county. Mr. Bastin stated that subscribing to a service involves maintenance costs, but guarantees an up-to-date product. The proposed monthly cost with estimated users is \$3,026.50. The first year expense totals \$36,318 and includes a one-time expense of \$18,000 for migrating from the current system to the new system.

Daniel Elliott, Morgan County Council and Data Board member, stated that the price point is standard across the board, Microsoft sets the amount per subscription; what they really need to look at are the additional services offered. The current system is a 2003 version and is not adequate. Norman Voyles asked how security and confidentiality would be addressed. Mr. Elliott stated that Office 365 would be more secure than what could be done in-house.

Discussion followed regarding why the other two firms did not submit a proposal. Both firms responded that there was not enough information to provide a quote. The timeline outlined in the RFP is to have the new system installed by the end of the first quarter. After further discussion regarding the lack of additional quotes, Brian Goss made a motion to move forward in negotiating a contract. Mr. Elliott stated that he would talk to CDW and VIA to see why they didn't present a quote and present that information at the next meeting. Motion seconded by Norman Voyles. Motion carried 2-0. Rod Bray asked that he be given a copy of the contract for review.

OPERATING PROCEDURES – *Dispatch Section 231*

Scott Hamilton, Dispatch Director, stated that Section 231 of the Operating Procedure regards drug testing. A question arose at the last meeting regarding the use of hemp oil or hemp products. The firm that does the drug testing recommended including a statement that “Hemp products (including CBD oil (cannabidiol)) derived from industrial hemp are typically not FDA approved and do not provide a legitimate medical explanation for the presence of THC in an individual's urine specimen.” This statement is currently included in this section. Rod Bray stated that he did not have a problem with the language in the SOP. Brian Goss made a motion to adopt Section 231. Motion seconded by Norman Voyles. Motion carried 2-0.

RESOLUTION – *City Dispatch Employees*

Norman Voyles stated that he met with Rod Bray, Dan Bastin, and Scott Hamilton last week to resolve some benefit issues regarding current city employees that will be county employees at the first of the year. The resolution states that the effective date of the health insurance would be January 1, 2018 and the employees would become eligible for the family medical leave act. Each employee will be credited with six days of sick leave and will accrue vacation days based on combined years of service to both the city and the county. Rod Bray stated that the agreement with the City of Martinsville for the Public Safety Dispatch Center created a unique situation for City Legacy Employees than for a normal new employee. Dan Bastin stated that the resolution also states that the city employee must express their intention to accept employment with Morgan County by signing up as a new employee in the Auditor's Office before Monday, December 18th. Brian Goss made a motion to approve the Resolution of the Board of Commissioners of Morgan County Regarding Personnel Issues for City of Martinsville Dispatch Employees. Motion seconded by Norman Voyles. Motion carried 2-0.

DEMOLITION PERMIT

Norman Voyles stated that he received an email from Brian Love, Martinsville Building Inspector, stating that IDEM requires that all buildings to be demolished must be inspected by a licensed asbestos inspector and the city will need a copy of the report before a demolition permit can be issued. Mr. Love sent a list of inspectors and Mr. Voyles located one in Cloverdale, ASTESCO and one in Indianapolis, Star Environmental. ASTESCO submitted a quote of \$1,850 and Star submitted a quote of \$3,000. The demolition firm also contacted a firm that they use, but they were too busy at this time to provide a quote. Brian Goss made a motion to approve the quote from ASTESCO as the low bidder. Motion seconded by Norman Voyles. Motion carried 2-0.

CLAIMS

Brian Goss made a motion to approve the November 11 and December 1, 2017 payroll claims of \$529,517.98 and \$524,685.11. Motion seconded by Norman Voyles. Motion carried 2-0.

Brian Goss made a motion to approve the November 17 and December 1, 2017 PERF claims of \$42,608.01 and \$43,000.58. Motion seconded by Norman Voyles. Motion carried 2-0.

Brian Goss made a motion to approve the November 17 and December 1, 2017 FICA claims of

\$38,389.76 and \$37,988.91. Motion seconded by Norman Voyles. Motion carried 2-0.

Brian Goss made a motion to approve the monthly claims totaling \$1,879,148.78. Motion seconded by Norman Voyles. Motion carried 2-0.

MINUTES – 11/6/17

Brian Goss made a motion to approve the November 6, 2017 minutes. Motion seconded by Norman Voyles. Motion carried 2-0.

DISPATCH UPDATE

Scott Hamilton, Dispatch Director, stated that there have been 21,526 911 calls, 1,840 of which were abandoned calls that were disconnected before they were answered. There have been 87,774 administrative calls, and 33,949 CAD calls for a total of 109,300 calls. NENA Standards are that 90% of the calls are answered within 10 seconds and 95% answered within 20 seconds. NFPA standards are that 95% of the calls are answered within 15 seconds and 99% are answered within 40 seconds. Morgan County Dispatch answered 99.93% of the calls within 15 seconds and 100% within 40 seconds.

SHERIFF/JAIL UPDATE

Sheriff Robert Downey stated that the inmate population at the jail is at 338. There are 2 DOC inmates, 5 inmates on work release, and 13 on the jail corrections program. There have been 11,201 law enforcement calls.

EMS

Troy Whedon, Morgan County Deputy EMS Director, stated that there were 279 runs in November. All trucks are repaired and back in service. Martinsville High School has EMT students that will be riding with crews on Christmas break. They will need to obtain a waiver from each student or parent. The quote for repairs for the Paragon station came in at \$20,000 to \$30,000.

HIGHWAY/ENGINEER UPDATE

Larry Smith, Morgan County Highway Engineer, stated that Marathon was the low bidder for AE90 and RS2; however, they have had problems with this vendor in the past. Brian Goss stated that Morgan County was not the only county that had a problem. Mr. Smith recommended rejecting this bid based on past performance and quality.

Mr. Smith stated that asphalt material for patch is picked up from Milestone or Reith Riley. Milestone was the only bidder; however, if they aren't producing surface and crews need surface mix, then they go to another supplier. Mr. Smith suggested obtaining quotes from suppliers at the time the product is needed.

Mr. Smith noted that the Milestone bid was significantly higher than last year for Class 3 D, E, and F and recommended rejecting the bid and obtaining quotes for projects as long as it is under \$50,000. Brian Goss made a motion to approve the annual bids per the Engineer's recommendations. Motion seconded by Norman Voyles. Motion carried 2-0.

ADJOURNMENT

Brian Goss made a motion to adjourn the meeting. Motion seconded by Norman Voyles. Motion carried 2-0.

Morgan County Board of Commissioners

Norman Voyles

Ryan Goodwin

Attest:

Dan Bastin, Morgan Co. Auditor

Brian Goss