

**THE MORGAN COUNTY COUNCIL MET IN A REGULAR SESSION ON
WEDNESDAY, JUNE 3, 2020 AT 6:30 P.M.**

MEMBERS PRESENT: BRYAN COLLIER, KIM MERIDETH, PAUL PRATHER, VICKIE KIVETT, DANIEL ELLIOTT, AND KELLY ALCALA. ALSO PRESENT WERE DAN BASTIN, MORGAN COUNTY AUDITOR; DEB VERLEY, EXECUTIVE ASSISTANT; JOSH MESSMER, COUNTY ADMINISTRATOR; AND JIM WISCO, COUNTY ATTORNEY. DAVE ZOLLER WAS ABSENT.

PLEDGE OF ALLEGIANCE

PRAYER (*Vickie Kivett*)

MINUTES

Vickie Kivett made a motion to approve the May 4, 2020 minutes. Motion seconded by Paul Prather. Motion carried 6-0. (Dave Zoller was absent.)

Additional Appropriations:

• *Data Administration*

Josh Messmer stated that there was a discussion regarding a ticketing system for Data Administration and out of that discussion, the need for additional personnel arose. Mr. Messmer requested an additional appropriation of \$21,250 from the General Fund (1000) into Account #1000-125-4115 (Computer Systems Administrator). Kim Merideth asked if the ticketing system had started. Mr. Messmer replied that it hadn't. Vickie Kivett asked if this was urgent or if it should be brought up at budget time. Mr. Messmer stated that he reached out to other IT professionals and found that other counties have one IT employee for every 100 employees. The county has multiple facilities and constantly receives locate requests for fiber lines. Daniel Elliott stated that he has smaller clients than the county and they have three times the staff; if they don't do something about it, they'll always be behind. Dan Bastin stated that the department is behind; he has yet to receive a new computer and he is on his second term. Mr. Elliott stated that these are help desk concerns and other issues aren't getting done. Mr. Bastin stated that they desperately need more IT staff. Kim Merideth stated that she would like to have the ticket system go into effect so production could be documented and there could be a paper trail to show what they aren't getting to because they aren't fully staffed. Ms. Merideth stated that because of COVID-19, they don't know what's coming in the next six months and they shouldn't be adding a new position when they don't know if they can take care of the employees they already have in place. Vickie Kivett suggested waiting until budget time and getting the ticketing system in place so they have data collected and asked if they need to restructure the department. Mr. Messmer stated that if the department is given the right resources, they would see an increase in the satisfaction of the employees. Mr. Elliott stated that there really isn't a way to restructure two people. Mr. Collier mentioned that it would be a good idea to schedule a joint meeting with the Commissioners to discuss the results of the job study. This department is overworked. Reviewing the study and defining the role of the IT department could make a difference. Kim Merideth asked why things weren't getting done. Vickie Kivett stated that a paper trail and log of how the day is spent would solve some issues. Daniel Elliott made a motion to advertise this item for the next meeting. Motion seconded by Paul Prather. Kelly Alcala stated that she did not think they would have enough information in 30 days to be able to make a decision. Motion failed 3-0. Vickie Kivett made a motion to bring this back up after a ticketing system has been in effect for 90 days. Motion seconded by Kelly Alcala. Motion failed 2-4. No action taken. Mr. Messmer noted that several ticketing system vendors have been unresponsive during the COVID pandemic. Vickie Kivett stated that part of her decision would be based on how quickly Mr. Bastin's need for a new computer gets addressed. Discussion continued regarding skills, training, forming a committee and a ticketing system.

• *Maintenance*

Josh Messmer requested an additional appropriation of \$21,820 from the General Fund (1000), Cumulative Capital Development Fund (1138), or Riverboat Fund (1191) into Account #1191-146-4441 (Annex Bldg Dehumidifiers) to regulate humidity in lower level of the Annex Building. This is part of the mold remediation. Paul Prather made a motion to approve an additional appropriation from the Riverboat Fund. Motion seconded by Vickie Kivett. Motion carried 4-2. Kim Merideth and Kelly Alcala were opposed.

Josh Messmer stated that with the pandemic and restrictions on crowd size, a need arose to stream meetings. Boards have made do with a tablet and positioning microphones, but the sound quality is not good and at times non-existent. The current mixer is now having technical issues,

causing issues with the recording equipment. Mr. Messmer requested an additional appropriation of \$32,470 from the General Fund (1000), LIT Economic Development Fund (1112), Cumulative Capital Development Fund (1138), Rainy Day Fund (1186), or Riverboat Revenue Sharing Fund (1191) into Account #1138-146-4441 (Equipment /Furniture). This would be for a system to stream the meetings and would also tie into the audio system to provide audio for the stream. Mr. Messmer stated that this amount should be reimbursable through the CARES Act. The amount of the quote has been revised to \$29,584.64. Kelly Alcalá stated that she attended a virtual meeting and the audio was horrible. Kelly Alcalá made a motion to approve the additional appropriation. Motion seconded by Daniel Elliott. Motion carried 6-0.

- *Highway Department*

Tony Hinkle, Morgan County Highway Department Engineer, requested an additional appropriation of \$220,000 from the Cumulative County Development Fund (1138), LIT Economic Development Fund (1112), Rainy Day Fund (1186), or Riverboat Revenue Sharing Fund (1191) into Account #1191-203-4365 (Contractual Services). Mr. Hinkle stated that the hillside is sliding away on a section of Old State Road 67 and presented pictures showing the difference in the road over the last two years. Mr. Hinkle did not think that the road would last through the winter. Daniel Elliott made a motion to approve the additional appropriation. Motion seconded by Kim Merideth. Motion carried 6-0.

- *RDC*

Carole Snyder, Vice Chairman of Morgan County Redevelopment Commission, was present to request an additional appropriation of \$83,300 from the LIT Economic Development Fund (1138) into Account #1112-204-4392 (Waverly Park Development). These funds will be used for construction of a log cabin, restrooms, maintenance barn, Delaney House HVAC, water, and trail work. Kenny Hale, Morgan County Commissioner, stated that the restrooms are a priority and will be on the backside of the maintenance barn. Mr. Hale stated that he is working on obtaining a variance through the BZA to have the log cabin and restrooms right next to each other. Kelly Alcalá made a motion to approve the request. Motion seconded by Paul Prather. Motion carried 6-0.

- *Coroner*

Annette Butcher, Morgan County Coroner, present via phone, had requested an additional appropriation of \$52,140 from the Cumulative Capital Development Fund (1138) for a vehicle. Ms. Butcher stated that she was able to obtain a quote through Bloomington Ford for a vehicle that meets her needs; a Ford F250 4-wheel drive crew cab for \$38,730.25. She also obtained a quote from Enterprise and Josh Messmer stated that the Enterprise quote is approximately \$1,000 less than Ford. The lease is for 36 months with the option to purchase it at the end of the lease period. Mr. Messmer stated that the original amount of \$52,140 was for a diesel and they don't need that. Kim Merideth made a motion to approve an additional appropriation of \$38,731.00. Motion seconded by Daniel Elliott. Motion carried 6-0.

- *Highway*

Tony Hinkle requested an additional appropriation of \$135,000 from the MVH Unrestricted Fund (1176) into Account #1176-101-4231 (Stone). Mr. Hinkle stated that there is currently a line item for stone in the Local Road and Street Fund, but this stone qualifies for MVH because it will be used for construction, reconstruction and preservation activities. Dan Bastin stated that the state requires that half of the MVH distribution be allocated to the MVH Restricted Fund. The MVH Restricted Fund can only be used for construction, reconstruction, and preservation of roads. It has recently been discovered that the use of stone qualifies under this account and once this is approved, the Auditor's Office will do an accounting entry to move the appropriation from unrestricted to restricted. The reason for this is because DLGF (Department of Local Government Finance) does not recognize the restricted fund, but the SBOA (State Board of Accounts) does. Kelly Alcalá made a motion to approve the additional appropriation. Motion seconded by Vickie Kivett. Motion carried 6-0.

- *Superior II*

Superior Court II Judge Brian Williams was present to request an additional appropriation of \$157,360 from Shared Court Expenses (154) into Account #1186-154-4390 (COVID-19 Expenses – ICJI Reimbursable Grant). Judge Williams stated that in order to be reimbursed for the expenses, they must be attributed to COVID-19 response and preparation expenditures for courts, sheriff, prosecutor, and local police departments. The plan is to use this grant for telework and teleconference equipment that would equip the county for virtual courts. The county would be reimbursed after expending the funds. Kelly Alcalá made a motion to approve the appropriation. Motion seconded by Paul Prather. Motion carried 6-0.

- *Commissioners*

The Morgan County Commissioners, in conjunction with EMA, EMS, and the Board of Health, requested an additional appropriation from the Rainy Day Fund (1186) into Account #1186-133-4390 COVID-19 Expenses as follows:

\$100,000 PPE Stockpile
102,000 Air Duct UV Light Ionization Kits
50,000 Expenses

Mark Tumey, Morgan County EMA Director, stated that he met with Josh Messmer, Donnie Warren (EMS Director), and Steve Lyday (Health Preparedness Coordinator) and put together a business case based upon projections of the CDC, WHO, and other sources, that are projecting a surge of COVID cases in mid-September or October. They determined that they would need \$35,962 in order to run for 60 days with masks, gloves, and other personal protection. These items should be reimbursed by the CARES Act. Kelly Alcalá asked what the shelf life would be for these items. Mr. Tumey stated that it is five years. Vickie Kivett made a motion to approve an additional appropriation of \$100,000 for a 90-day supply into Account #1186-133-4390.10 COVID-19 PPE Expenses. Motion seconded by Kelly Alcalá. Motion carried 6-0.

Josh Messmer stated that the quote for the UV light ionization kits was reduced to \$43,911 for 22 units at the Courthouse, 3 at the Annex Building, and 14 at the Administration Building. Mr. Messmer stated that these items should be reimbursed through the CARES Act. Daniel Elliott made a motion to approve an additional appropriation of \$43,911 into Account #1186-133-4390.20 COVID-19 Expenses Air Duct UV Light Ionization Kits. Motion seconded by Kim Merideth. Motion carried 6-0.

Mr. Messmer stated that \$112,381 has been spent for COVID expenses so far and this, as well as the additional appropriation request of \$50,000 should be reimbursed through the CARES Act. Kim Merideth made a motion to approve an additional appropriation of \$50,000 into Account #1186-133-4390 COVID-19 Expenses. Motion seconded by Vickie Kivett. Motion carried 6-0.

- *Auditor*

Dan Bastin requested an additional appropriation of \$4,000 from the Auditor's Ineligible Deduction Fund (1216) into Account #1216-102-4315 (Professional Services – Website Application Services). Mr. Bastin stated that several years ago, a process was put in place for homeowners to verify their eligibility for the homestead deduction and there are penalties and back taxes that are assessed as a result of the fraudulent deductions. The penalties went into this fund and there is a balance of \$33,071. Mr. Bastin stated that Data Pitstop is the company that will be converting the Manatron data into the Xsoft data specifications. Mr. Bastin stated that this will be used to set up data on "morgancounty55.us". There will be a link on the website once employees are educated on how to use the site. The \$4,000 is an annual fee. Daniel Elliott made a motion to approve the request. Motion seconded by Vickie Kivett. Motion carried 6-0.

- *Maintenance*

Josh Messmer requested an transfer of \$10,000 from Account \$1000-146-4363 (Maint/Repair) to Account #1000-146-4441 (Equip) for tools. Kelly Alcalá made a motion to approve the transfer. Motion seconded by Paul Prather. Motion carried 6-0.

Transfer:

- *Highway*

Tony Hinkle requested a transfer of \$500,000 from Account #1112-203-4440 (Bridge #97) and \$120,000 from Account #1112-203-4474 (Bridge #104) into Account #1112-203-4361 (Contractual Paving). Mr. Hinkle stated that these bridges will not be constructed this year and the funds would be better used for paving and the Community Crossings match. Kelly Alcalá made a motion to approve the request. Motion seconded by Kim Merideth. Motion carried 6-0.

- *Highway*

Mr. Hinkle requested a transfer of \$785,000 from MVH Unrestricted (1176) to MVH Restricted (1173). This covers \$135,000 for stone and \$650,000 for the loss of funding due to COVID-19. Dan Bastin stated that 50% of the MVH money goes toward each fund. The restricted fund needs to be at least 50%, but can be more. Kelly Alcalá made a motion to approve the transfer. Motion seconded by Daniel Elliott. Motion carried 6-0.

IT Budget

Josh Messmer stated that he talked with the Data Board and they set out a plan that each department will submit their needs to the IT Department. These items should be included in the budget of the department making the request. IT can provide an estimate for the appropriate items(s). This process will be for hardware and software purchases.

The Data Board appointed a committee to research needs regarding Sharepoint and would like to begin yet this year. Daniel Elliott stated that the biggest issue is creating the infrastructure with the government plan. They will need to have a consultant continue with the project at a later date.

Supplemental Local Income Tax Distribution

Dan Bastin stated that the county received a supplemental LIT Economic Development Fund distribution from the state. The LIT Public Safety distribution is estimated to be \$254,342. There is a lag time of 1 to 18 months and a 2021 supplemental distribution is not expected due to COVID-19.

Comment

Vickie Kivett stated that they approved many additional this evening and they will need to tighten their belts.

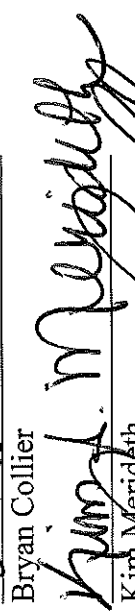
Adjournment

Daniel Elliott made a motion to adjourn the meeting. Motion seconded by Paul Prather. Motion carried 6-0.


MORGAN COUNTY COUNCIL



Bryan Collier




Kim Merideth



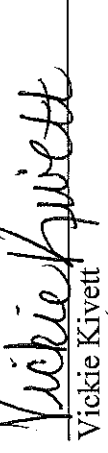
Paul Prather



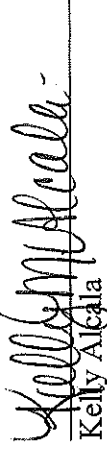
Dave Zoller



Daniel Elliott



Vickie Kivett



Kelly Alcala

ATTEST:



Dan Bastin, Morgan Co. Auditor