

**THE MORGAN COUNTY BOARD OF COMMISSIONERS MET IN A REGULAR SESSION ON MONDAY, MARCH 2, 2020 AT 9:30 A.M.**

MEMBERS PRESENT WERE KENNY HALE AND NORMAN VOYLES. DAN BASTIN, AUDITOR; JOSH MESSMER, COUNTY ADMINISTRATOR; AND JIM WISCO, COUNTY ATTORNEY, WERE ALSO PRESENT. RYAN GOODWIN WAS ABSENT.

PLEDGE.

PRAYER (*Kenny Hale*).

**FEASIBILITY STUDY**

Josh Messmer stated that this project is a study that would look at our buildings to determine future use. Eric Ratts, DLZ, stated that this is a building assessment proposal and life cycle cost analysis and the general scope of work would include the Administration Building, Courthouse, and Toner Building. They would do an assessment of the structure, mechanical, plumbing, fire protection, and electrical. They would then determine when different components of the building would need to be replaced and assign budgets for this. They would also do a needs assessment from a spacial point of view to determine if each office and department has the appropriate amount of space. They would combine the two studies and make recommendations. Once notice to proceed is given, it would take 120 days to provide the report. The fee for this would be \$21,000. Kenny Hale stated that he would like to review the proposal before making a decision. Norman Voyles stated that he did not see that there was a current need but maybe in three or four years. The county is currently spending funds on updating a building for occupancy and it would be better to wait. Kenny Hale stated that this would be on the agenda for the next meeting.

**REZONE REQUEST – 5700 New Harmony Road**

Jennifer Plummer, Holloway Engineering, requested a continuance as they are preparing drainage plans. Norman Voyles made a motion to proceed with the drainage issue. Kenny Hale seconded the motion. Motion carried 2-0.

**REZONE REQUEST – 3400 Old State Road 37 North**

Craig Dempsey, Innovative Engineering, was present to request that 15.906 acres located at 3400 Old State Road 37 North be rezoned from Ag to B-1. Previously a gas station was located on the property and they would like to build a new one just east of the old location. The Plan Commission gave a favorable recommendation to the request. Norman Voyles made a motion to approve the rezone request. Motion seconded by Kenny Hale. Motion carried 2-0.

**LETTER OF INTENT – Steve Lyday**

Steve Lyday, Morgan County Health Preparedness Coordinator, presented a letter of intent for two grants from the state health department totaling \$48,000. Norman Voyles made a motion to approve the letter. Motion seconded by Kenny Hale. Motion carried 2-0.

**PAVING BID SUBMITTAL**

Tony Hinkle, Morgan County Highway Engineer, stated that his intent was to present the paving bid submittal, but there were some issues in district two and he would like this topic on the next agenda.

Mr. Hinkle stated that he has received the state executed contract for Bridge #60, Robb Hill Road with Beam Longest and Neff and he needs signatures from the Board of Commissioners. Norman Voyles made a motion to sign the contract. Motion seconded by Kenny Hale. Motion carried 2-0.

**COPIER CONTRACT**

Josh Messmer stated that at the last meeting, they asked Ricoh to go forward with both a purchase and a lease contract so depending upon funding from the Council, they can move forward with either option. Mr. Messmer handed out a summary sheet showing the difference in terms for the two options. The interest rate is 6.499% and calculates to be 17% more than purchasing outright. If the contract is executed before March 31<sup>st</sup>, there is a rebate. The lease purchase would be \$150,816 and the purchase price would be \$125,106. Jim Wisco stated that he had reviewed both contracts. Norman Voyles made a motion to approve submitting both contracts so they can take advantage of the rebate and are ready to move forward depending upon Council action. Motion seconded by Kenny Hale. Motion carried 2-0.

**ADDITIONAL APPROPRIATION LETTER**

Josh Messmer presented an additional appropriation letter to present to the Council for approval

regarding the copier purchase that was just discussed. Norman Voyles made a motion to move forward with the additional appropriation. Motion seconded by Kenny Hale. Motion carried 2-0.

### **INCIDENT CLAIM /TORT CLAIM**

Norman Voyles made a motion to send the Inlow incident claim and Bradford tort claim to the insurance company. Motion seconded by Kenny Hale. Motion carried 2-0.

### **CLAIMS**

Norman Voyles made a motion to approve the February 7 and February 21 Payroll claims and February 14 Uniform claim of \$665,383.20, \$629,382.40, 59,400; PERF \$59,254.64, \$75,857.20, \$2,464; FICA \$48,314.70, \$45,461.94, \$4,556.97; and monthly claims of \$2,021,545.62 including three holds pending documentation. Motion seconded by Kenny Hale. Motion carried 2-0.

### **TRANSFER LETTERS / SALARY ORDINANCE AMENDMENT**

Josh Messmer submitted two transfers letters, one for the Maintenance Department for a part time community corrections officer at a rate of \$19.08 and a transfer of \$25,000 from the Parks Director into part time community corrections officer. Mr. Messmer also asked for approval to go before the Council to request an amendment to the Salary Ordinance in order to add this position. Norman Voyles made a motion to approve the request. Motion seconded by Kenny Hale. Motion carried 2-0.

### **STEELE BENEFITS**

Daree Fry, Morgan County HR Director, stated that she brought a program to the Group Insurance Board last Tuesday. Ms. Fry introduced Steve Sontag, Steele Benefits. Mr. Sontag stated that they work with schools, counties, cities and towns with communications, enrollment, and administration software to ease the paperwork and double entry that the county is currently using to enroll employees in benefits. Employees could review coverage, beneficiary designation, and the software would make the ACA compliance with 1095 and 1094 IRS forms easier to complete. The Group Insurance Board has approved the program. The fee is \$11,250 annually. There would be a kick-off meeting and the system would be live within six weeks. Norman Voyles made a motion to adopt the program. Motion seconded by Kenny Hale. Motion carried 2-0.

### **FMLASOURCE**

Ms. Fry stated that AUL suggested a program called FMLASource that helps administer FMLA and also helps with short term disability. The cost for this is estimated to be \$13,200 based on the number of full-time active employees. Ms. Fry stated that she is not asking for approval of the program at this time; she is asked for permission to pursue it further. Norman Voyles made a motion to pursue the program. Motion seconded by Kenny Hale. Motion carried 2-0.

### **MINUTES**

Norman Voyles made a motion to approve the February 17, 2020 minutes. Motion seconded by Kenny Hale. Motion carried 2-0.

### **SURVEY BASE STATION**

Josh Messmer stated that Crider and Crider as part of I-69 work asked about installing a base station at the Highway Department for some of their surveying needs. It would not impact the area and if approved, Mr. Messmer would work with Jim Wisco in making sure liability issues were covered. Tony Hinkle, Morgan County Highway Engineer, stated that his only concern would be location and accessibility. Grant Collingsworth, Crider and Crider, stated that the base station is no bigger than a notebook and has cables that plug in from a small dish. It will take electricity to run it. They would supply a list of emergency contacts to local police and fire in case something happens to it. Norman Voyles asked if the electric use would be metered. Kenny Hale stated that they could work that out. Norman Voyles made a motion to allow Josh Messmer to work with Crider and Crider on this project. Motion seconded by Kenny Hale. Motion carried 2-0.

### **PARK RENTALS**

Josh Messmer stated that Cassie Roberts requested the use of the Waverly Park gazebo for a baby shower on May 16<sup>th</sup>. Norman Voyles made a motion to approve. Motion seconded by Kenny Hale. Motion carried 2-0.

Mr. Messmer stated that two more applications were submitted for the use of the Waverly town square (Justin Bailey) and the town square and gazebo (Alicia Hensley) for weddings in October. Norman Voyles made a motion to approve the requests. Motion seconded by Kenny Hale. Motion carried 2-0.

**MOLD REMEDIATION**

Josh Messmer stated that he talked with Moore Restoration last week. The work at the Court Services building is going well. The worst-case scenario is that they will be done in three weeks; best case is that they will be done in a week and a half. There has been asbestos abatement and a first cleaning. The air ducts need cleaned and after that is done there will be a second cleaning in the basement.

**PUBLIC COMMENT**

Gary Oakes, City of Martinsville, introduced Dr. Tim Adams. Dr. Adams has been retained by the city to assist with the plume study. The city has an environmental issue that is a Superfund site and Dr. Adams is communicating with the EPA regarding this issue. Mr. Oakes stated that Dr. Adams can work with public health issues regarding the PCE contamination as well as coronavirus and other issues. Dr. Adams stated that his primary focus is to propose a communication coordination effort with the Morgan County Health Department and Board of Health to open a communication pipeline to coordinate public health issues for the county and city. The city is faced with unique public health challenges and he feels that enhanced communication would result in better execution of public health services. Dr. Adams would like to work together to identify needs and work towards preparedness and mitigation measures that may be warranted.

Dr. Adams stated that with the coronavirus, they are in stage 5 of a six-phase process for a global pandemic. Stage 5 means that there is more than one country involved and there is human-to-human transmission. Steve Lyday stated that the county has a pandemic influenza response plan and they are meeting Wednesday at the EOC with EMA, EMS, and Dr. Broderick to review the plan. They have calls on Tuesdays and Fridays with the Indiana Department of Health for updates. Mr. Lyday stated that if it gets really bad, they will have to begin “containment” which is using statutory measures to limit public events, school closings, etc. Mr. Hale stated that this would be on the next agenda.

**CONSENT AGENDA DISCUSSION**

Josh Messmer stated a consent agenda would move a handful of perfunctory items (such as minutes and tort claims) under one heading (consent agenda) and approving the agenda would approve those items. Mr. Messmer stated that there is no written procedure for the meetings and adding a consent agenda would require that the rules of procedure be amended. Mr. Messmer handed out an example from the City of Fishers and asked if this was something they would like him and/or Jim Wisco to look into. Norman Voyles stated that he was not in favor. Kenny Hale stated that he would be in favor.

**HARRISON / MADISON FIRE TERRITORY**

Greg Terhune, Morgan County resident, stated that there was a notice in the paper regarding a public hearing for Madison Township and Harrison Township and they said at the hearing that the tax rate would jump from 19 cents to 48 cents if the proposed merger of the two fire departments into one fire territory is successful. Mr. Terhune stated that nothing was proposed that would cause him to be in favor of this. Madison Township has five times the tax base of Harrison Township but the benefits would be to Harrison Township. This tax increase would impact the entire county. Mr. Terhune stated that he wanted the Board to know what was going on and asked to be on the next agenda.

Terri White, Harrison Township resident, requested the names of the five Harrison Township Fire District Board members. Ms. White asked that the notices for the hearings be placed in the Martinsville Reporter Times. Kenny Hale and Dan Bastin stated that they are not in control of that.

**ADJOURNMENT**

Norman Voyles made a motion to adjourn the meeting. Motion seconded by Kenny Hale. Motion carried 2-0.

Morgan County Board of Commissioners

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Ryan Goodwin

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Kenny Hale

Attest:

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Dan Bastin, Morgan Co. Auditor

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Norman Voyles