

**THE MORGAN COUNTY BOARD OF COMMISSIONERS MET IN A REGULAR SESSION ON MONDAY, DECEMBER 2, 2019 AT 9:30 A.M.**

COMMISSIONERS PRESENT WERE RYAN GOODWIN, KENNY HALE AND NORMAN VOYLES. DAN BASTIN, AUDITOR; JOSH MESSMER, COUNTY ADMINISTRATOR; DEB VERLEY, EXECUTIVE ASSISTANT; AND DALE COFFEY, COUNTY ATTORNEY, WERE ALSO PRESENT.

PLEDGE

PRAYER (*Ryan Goodwin*)

**ANNUAL MATERIAL BID**

Dan Bastin opened bids as follows:

<b>Class 1 - Gasoline (per gal)</b>	<b>Co-Alliance LLP</b>							
92 Octane E10	2.14							
offroad	2.14							
<b>Class 2 - Diesel Fuel (per gal)</b>								
Offroad	2.189							
	2.19							
<b>Class 3 - Hot Bituminous (per ton)</b>	<b>Milestone</b>							
	FOB Plant							
Base	48.40 A							
Binder	50.10 B							
Surface	60.85 C							
<b>Class 4 - Liquid Asphalt (per ton)</b>	<b>Asphalt Materials</b>							
	FOB Plant		Delivery		Storage			
RS2	492.00		509.28		504.48			
AE9ES	564.00		581.28		576.48			
CM300			779.28					
CM150/200			749.48					
<b>Class 5 – Crushed Stone (per ton)</b>	<b>Martin Marietta</b>		<b>US Aggregates 243 Quarry</b>		<b>Rogers Group</b>			<b>Jones Crushed Stone</b>
	Quarry	Delivery	Quarry	Delivery	Quarry	Delivery	Blmgtn	Quarry
11	11.05	NA	9.00	17.50	12.10	+5.00	8.55	9.50
53	8.05	NA	6.00	14.50	12.30	+5.00	8.75	6.75
Rip Rap	11.50	NA	8.10	16.60	16.55	+5.00	12.50	9.50
<b>Class 6 – Aluminized Type 2 Culverts (per linear foot)</b>	<b>E 3 Bridge</b>							
Misc Bridge Pkg								

Kenny Hale made a motion to approve all bids as presented. Motion seconded by Ryan Goodwin. Motion carried 3-0.

#### **PHONE SYSTEM** – 911 Dispatch, EMA

Scott Hamilton, Morgan County 911 Dispatch Director, stated that there is a service contract on the non-critical Toshiba phone system. The phone system is at the end of its life and Mr. Hamilton would like to move towards a new NIMBO system next year. He has discussed this with the Data Board and this will likely be the system the county changes to in the future. Norman Voyles made a motion to move forward and submit the document for review by the county attorney. Motion seconded by Kenny Hale. Motion carried 3-0.

Mr. Hamilton stated that the county pays \$170,000 per year for the 911 lease and lines. The state will start to pay some of this (\$22,500) per year. This is in preparation for the NexGen 911.

#### **VACATION BENEFIT DISCUSSION**

Josh Messmer, Morgan County Administrator, stated that the county has engaged Waggoner, Irwin and Scheele to review the Personnel Handbook and it has been noted that the first two years of the vacation benefit are a detriment in attracting new employees. The policy allows for 5 days in the second year of employment, but zero days the first year. WIS surveyed other counties and municipalities and 9 out of 11 provide five or more vacation days in the first year and 10 or more in the second year. The proposed resolution allows for five days of vacation in the first year and 10 in the second year. Ryan Goodwin stated that the current policy has been a drawback in the search for a county engineer. The complete time off policy, vacation, sick, etc. will be evaluated as part of the feedback from the HR consulting firm; the proposed change would be an emergency fix. More changes could come at a later date, after the review is completed. The proposed change received a favorable review from the Council at their meeting. Dan Bastin stated that this will affect employees hired in the last two years. Kenny Hale made a motion to revise the vacation benefit and ask Dale Coffey to draft an ordinance for approval at the next meeting. Motion seconded by Ryan Goodwin. Motion carried 3-0.

#### **LPA CONSULTING CONTRACT**

Josh Messmer presented two LPA contracts; one is for design and right-of-way engineering with Beam Longest and Neff for Bridge #60 on Robb Hill Road for \$267,800. The other is for Bridge #75 on Bowman Road and changes the scope of work with Steven J. Christianson to include the purchase of right-of-way for \$20,300. Kenny Hale made a motion to approve the LPA contracts for Bridge #60 and Bridge #75. Motion seconded by Ryan Goodwin. Motion carried 3-0.

#### **PIPELINE RELOCATION EASEMENT**

Ryan Goodwin stated that the county attorney has not reviewed the paperwork for acquisition of a small piece of property for a pipeline relocation project. Norman Voyles stated that it is .016 of an acre with a temporary easement of .002 for \$200.00. Vectren is installing a 16" pipeline and need a small amount of land where the 16" joins the 10". Kenny Hale made a motion to approve the acquisition as long as the county attorney was comfortable with it. Motion seconded by Ryan Goodwin. Motion carried 3-0.

#### **MOLD REMEDIATION**

Ryan Goodwin stated that three proposals and a testing report have been received for mold remediation services at the Highway Department office. The three proposals are from Moore Restoration, Complete Remediation, and Delta Services. Prices range from \$3,400 to \$17,000. Norman Voyles stated that Dr. Catt submitted a letter stating that she does not recommend a vapor barrier and recommends vents be open. Mr. Goodwin stated that the testing report shows an unacceptable level of mold spores in the crawlspace, but the office area itself is acceptable. Kenny Hale noted that the sump pump should be checked to make sure it is working. Norman Voyles made a motion to approve the proposal from Moore restoration for \$3,332.18. Motion seconded by Kenny Hale. Mr. Hale asked that they also check the sump pump. Motion carried 3-0.

#### **ROAD NAME AMENDMENT**

Sandy Mosier, Morgan County Plan Commission, stated that a road name of Mt. Gilead Lane was approved for a private lane off of State Road 144. There were several residents that were not in favor of the road name and asked that it be amended. Ms. Mosier suggested Keppel Lane as it has no connection to the church and no other roads with the same name. A member of the public expressed a desire to have Perry Road as the name. Kenny Hale stated that there is already a Perry Road and a Perry Lane. Kenny Hale made a motion to approve Keppel Lane as the road name. Motion seconded by Ryan Goodwin. Motion carried 3-0.

**POOL VEHICLE POLICY**

Ryan Goodwin stated that this policy was discussed in November and there were several suggestions for changes. Kenny Hale was concerned about towing being prohibited and there is at least one vehicle that is set up for towing. This has been addressed in the policy. Mr. Goodwin suggested that the County Administrator enforce the policy. Norman Voyles had suggested a change in the point system from 4 points to three points in a 36-month period and certain offenses that would withdraw driving privileges immediately. Mr. Goodwin stated that he has been asked if this policy would apply to all county vehicles and all employees that operate a county vehicle. The answer is – not at this time. It is possible that it, or a similar policy, could apply in the future. Mr. Goodwin stated that he was concerned that one violation, for example – a seat belt violation, could cause an employee to lose privileges for three years and asked about reducing the points for some violations to 2 points. Mr. Hale stated that they also need to address vehicles leased by other departments that are not pool vehicles. Norman Voyles made a motion to incorporate the changes into a clean draft and move forward. Motion seconded by Kenny Hale. Motion carried 3-0.

**MINUTES – 10/21/19, 11/4/19**

Norman Voyles made a motion to approve the minutes of October 21 and November 4, 2019. Motion seconded by Kenny Hale. Motion carried 3-0.

**CLAIMS**

Norman Voyles made a motion to approve claims as follows: payroll - November 1 \$609,024.80, November 15 \$592,778.58, November 27 \$591,337.20; PERF - November 1 \$54,596.00, November 15 \$54,001.73, November 27 \$54,140.10; FICA - November 1 \$44,324.71, November 15 \$43,039.46, November 27 \$45,000.12; and monthly claims of \$1,298,984.06 with the following holds for Council additional appropriations: Pitney Bowes \$2,015.00, Foley Peden & Wisco, and Dillon Legal Legal Group \$3,500. Motion seconded by Kenny Hale. Motion carried 3-0.

**REQUEST TO USE COURTHOUSE SQUARE**

Bryan Jackson, JacksonJunk.com sent an email requesting to use the Courthouse Square on Saturday, December 14<sup>th</sup> for a food drive. This was originally approved for November 30<sup>th</sup>, but they were rained out. Norman Voyles made a motion to approve the request. Motion seconded by Kenny Hale. Motion carried 3-0

Bethaney Latham with Porch Time was present to request the use of the Courthouse Square on Sunday, December 15<sup>th</sup> for a tree lighting ceremony. Ms. Latham stated that they would like to have people gather around sunset and have music or sing Christmas carols with the tree being lit at 6 pm. They would like this to be an annual event and take the tree down between January 7 and 14. REMC will donate a bucket truck to put the tree up and take it down. Kenny Hale made a motion to approve the request. Motion seconded by Ryan Goodwin. Motion carried 3-0.

**ADJOURNMENT**

Kenny Hale made a motion to adjourn the meeting. Motion seconded by Ryan Goodwin. Motion carried 3-0.

Morgan County Board of Commissioners

\_\_\_\_\_  
Ryan Goodwin

\_\_\_\_\_  
Kenny Hale

Attest:

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Dan Bastin, Morgan Co. Auditor

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Norman Voyles