

THE MORGAN COUNTY BOARD OF COMMISSIONERS MET IN A REGULAR SESSION ON MONDAY, DECEMBER 16, 2019 AT 9:30 A.M.

COMMISSIONERS PRESENT WERE RYAN GOODWIN, KENNY HALE AND NORMAN VOYLES. DAN BASTIN, AUDITOR; JOSH MESSMER, COUNTY ADMINISTRATOR; DEB VERLEY, EXECUTIVE ASSISTANT; AND DALE COFFEY, COUNTY ATTORNEY, WERE ALSO PRESENT.

PLEDGE

PRAYER (*Ryan Goodwin*)

BID OPENING - Jail

Dan Bastin opened bids for the attorney visitation area at the jail as follows: Neidigh Construction \$266,000; Sub-Surface of Indiana \$275,000; Gilliate General Contractors \$261,000. Norman Voyles made a motion to table the bids for review. Motion seconded by Kenny Hale. Motion carried 3-0.

EXECUTIVE SESSION

Ryan Goodwin stated that the Board of Commissioners held an Executive Session last week for the purpose of conducting interviews. Josh Messmer, County Administrator, stated that the session was to interview candidates for the Director of Maintenance position and Mr. Messmer had a recommendation for the position. Norman Voyles made a motion to accept the recommendation. Mr. Messmer stated that the recommendation was for Michelle Cooley. Motion seconded by Ryan Goodwin. Kenny Hale asked if Ms. Cooley met all the criteria of the job description. Mr. Messmer stated that she did. Motion carried 3-0.

REZONE ORDINANCE REQUEST

Laura Parker, Morgan County Plan Commission Director, stated that at the December 9th Plan Commission meeting, the Town of Brooklyn requested that some properties in the downtown district be rezoned from B3 and R4 to B1. There are 22 properties, 15 of which are municipal, and the Plan Commission voted unanimously to give this a favorable recommendation. Kenny Hale made a motion to approve the ordinance as presented and waive a second reading. Motion seconded by Ryan Goodwin. Motion carried 3-0.

RESOLUTION - VACATION BENEFIT

Ryan Goodwin stated that this resolution codifies the discussion and consensus from the last meeting that while they are going to continue to review the policy over the next several months, the issue of granting 5 vacation days in the first year of employment and 10 days in the second, could be dealt with quickly. The resolution would take effect on January 1, 2020. Kenny Hale made a motion to amend the employee handbook in reference to vacation benefits. Motion seconded by Ryan Goodwin. Motion carried 3-0.

REMODEL QUOTES

Ryan Goodwin stated that these quotes regard changes taking place at the former Reporter Times building that the Commissioners have under lease. Josh Messmer stated that there is a cap set that anything over a certain dollar figure will ultimately change the final lease price. One quote is for solid doors throughout the offices and the other quote is to replace the roof. Kenny Hale stated that the building owner would also like to have solid core doors and the difference is \$1,800. There are no gutters on the north side of the building and broken sections on the south side. The quote is to add shingles and guttering to the Title IV-D access as well as the rest of the roof. Mr. Messmer has requested updates on how close they are to approaching the cap and will send an update as soon as he knows. Kenny Hale made a motion to approve the two change orders. Motion seconded by Ryan Goodwin. Motion carried 2-0. Norman Voyles abstained.

RESIGNATION LETTER

Ryan Goodwin stated that the county attorney has resigned as county attorney effective at the end of the year and will take on a new role as the attorney for the City of Martinsville. The Board thanked Mr. Coffey for his service to the county. Mr. Coffey stated that he enjoyed working for the county and looked forward to continuing the relationship between the city and the county. Mr. Goodwin noted that this is a contractual service and the county attorney position is not a county employee.

MOLD REMEDIATION

Stephanie Elliott, Morgan County Clerk, stated that she is working with a company she has

worked with in the past to preserve records that were stored in the Court Services (Annex) Building and were damaged by mold. The quote for this is \$167,000 but could be lowered because there are some records that can be destroyed and don't need microfilmed. There are a lot of prosecutor and probation files that have not been sorted, jury questionnaires that only need to be kept for two years, and other miscellaneous records that have been set to the side and forgotten about; these most likely do not need to be retained, but Ms. Elliott felt that she should not be the person to make that decision. The other affected departments need to make some decisions so they can proceed. Josh Messmer stated that they have a meeting set up so the other departments can decide what records they should keep. The Moore Restoration quote should be reduced because they will not have the record preservation component in their scope of services. The books must be removed before Moore Restoration can begin their work. Mr. Messmer asked that the Board approve the contract contingent upon additional appropriation approval by the Council. Ryan Goodwin stated that Moore Restoration has sealed off the area and improved air flow. Their proposal included \$55,000 for the cleaning of records and did not include destruction or microfilming of any records. The quote from IRA includes cleaning, microfilming, and destruction. This would get the building fully functional again. Norman Voyles made a motion to move forward with the IRA agreement contingent upon Council funding. Motion seconded by Kenny Hale. Motion carried 3-0.

WINDOW REPLACEMENT – *Perfection Group*

Ryan Goodwin stated that this proposal includes replacing several windows, including the wall at the back of the Sadler Room. This is a project that is budgeted for 2020 and the proposal from Perfection is \$532,847. Norman Voyles stated that this will be a lengthy project and made a motion to accept the proposal. Motion seconded by Ryan Goodwin. Motion carried 3-0.

POOL VEHICLE POLICY

Ryan Goodwin stated that this policy has been discussed at several meeting and an updated draft with the changes to date has been presented. Mr. Goodwin suggested making the 3-point violations 2 points but noted that the document does state if **more** than three points is accumulated then the employee would be prohibited from operating a pool vehicle. Mr. Goodwin stated that if a cell phone is used in a hands-free manner, (i.e. using navigation with the phone dictating directions while placed in a holder next to the driver) then this should be permissible. Norman Voyles suggested making the following changes on the "General Information" page: adding "All drivers must be on the county list for random drug testing" and removing the paragraph that allows the County Administrator to make exceptions to the policy. Mr. Goodwin stated the sentence stating that gas cards are in vehicles should be removed. Norman Voyles made a motion to road test the policy with the included changes. Motion seconded by Kenny Hale. Motion carried 3-0.

INCIDENT CLAIM / TORT CLAIM

Norman Voyles made a motion to send the Barnes incident claim and Brown tort claim to the insurance company. Motion seconded by Kenny Hale. Motion carried 3-0.

TAKE HOME VEHICLE APPLICATION

The Morgan County Highway Department submitted a Take Home Vehicle application for Logan Ogden. Mr Ogden has been promoted to District 1 Crew Boss. It has been the policy in the past that the district crew bosses be allowed to take one of the vehicles home. Norman Voyles made a motion to approve the application. Motion seconded by Kenny Hale. Motion carried 3-0.

TRANSFER LETTER

Kenny Hale made a motion to approve the transfer request letter to the Council for bonds for the prosecutor's office and vehicle lease expenses. Motion seconded by Ryan Goodwin. Motion carried 3-0.

ADJOURNMENT

Norman Voyles made a motion to adjourn the meeting. Motion seconded by Kenny Hale. Motion carried 3-0.

Morgan County Board of Commissioners

Ryan Goodwin

Kenny Hale

Attest:

Dan Bastin, Morgan Co. Auditor

Norman Voyles