

**THE MORGAN COUNTY BOARD OF COMMISSIONERS MET IN A REGULAR SESSION  
ON MONDAY, NOVEMBER 4, 2019 AT 9:30 A.M.**

COMMISSIONERS PRESENT WERE RYAN GOODWIN, KENNY HALE AND NORMAN VOYLES. DAN BASTIN, AUDITOR; DEB VERLEY, EXECUTIVE ASSISTANT; AND DALE COFFEY, COUNTY ATTORNEY, WERE ALSO PRESENT.

PLEDGE

PRAYER (*Ryan Goodwin*)

**BID OPENING** - *Paving*

Dan Bastin opened bids for the paving of Turkey Track Road as follows: Milestone \$101,951.81; Wallace Construction \$106,555.31; Grady Bros \$113,691.50; and E&B Paving \$87,700. Morgan County Highway Superintendent, Marvin "Sport" Whaley, reviewed the bids and reported back later that everything was in order for the low bidder, E&B Paving. Mr. Whaley mentioned his concern that the weather might not cooperate and recommended that E&B start as soon as weather permits. Norman Voyles made a motion accept the bid from E&B Paving. Motion seconded by Kenny Hale. Motion carried 3-0.

**PERFECTION GROUP**

Greg Horn and Tyler Horn, Perfection Group, were present to discuss the year five energy savings from the project that was completed in 2014. Mr. Horn stated that the key improvement areas were the Courthouse, Administration Building, jail and annex. The savings over the past five years total \$775,347 – a 19% utility cost reduction. Mr. Horn stated that they must also file the report with the state. For the third year in a row, the Administration Building has qualified as an EnergyStar building as recognized by the EPA.

Bill Lippert, Perfection Group, presented a quote for replacing the windows in the Administration Building, including the back wall of the Sadler Room, as the next phase of the energy project. The quote includes removing the windows and installing high efficiency, double pane, Gilkey windows. The total for this project is \$532,847 with a six to eight week timeline. Ryan Goodwin noted that this project is budgeted for 2020. Norman Voyles made a motion to table the proposal. Motion seconded by Kenny Hale. Motion carried 3-0.

Kenny Hale made a motion to appoint the Board Chairman as signatory for the energy report. Motion seconded by Ryan Goodwin. Motion carried 3-0.

**GRANT APPLICATION**

Candice Carter, Morgan County CASA Coordinator, was present to request approval of a grant application through the Indiana State GAL/CASA Office. The grant is a \$31,637 matching grant and a \$13,561 capacity building grant. Kenny Hale made a motion to approve the grant application. Motion seconded by Ryan Goodwin. Motion carried 3-0.

**UNITED CONSULTING AGREEMENT**

Ryan Goodwin stated that when the county highway engineer left, the Board retained United Consulting on a case by case basis as projects might arise for technical engineering review. One project came up and no fee was required. In this case, United will review Huggin Hollow Road drainage, culverts, and retention capacity as part of I-69. The fee for this is \$5,200. Kenny Hale made a motion to approve the Task Order #1. Motion seconded by Ryan Goodwin. Motion carried 3-0.

**EXTENSION OFFICE AGREEMENT**

Ryan Goodwin stated that this annual agreement between Purdue University and Morgan County is for the services the Purdue Cooperative Extension Service provides to the county, including the following programs: 4-H youth development, leadership and community development, agriculture and natural resources, and health and human sciences. Norman Voyles made a motion to approve the 2020 agreement. Motion seconded by Kenny Hale. Motion carried 3-0.

**COUNTY SOCIAL MEDIA PLAN AND POLICY**

Ryan Goodwin stated that he would like to approach the Board about using a social media page for the county via Facebook and LinkedIn. This could be used as a method to communicate road closures, public meetings, and events of public interest. Mr. Goodwin noted that a number of county departments already utilize social media and this would not take the place of that. Mr. Goodwin also submitted a guideline for posting information. Norman Voyles stated that he did not believe they could regulate Facebook. Mr. Goodwin stated that it would be a difficult area and would need to be watched. Kenny Hale stated that he would not have a problem exploring this. Daniel Elliott, Morgan County

Council Member, stated that Facebook is a resource and could be a good public safety tool. Kenny Hale made a motion to table the policy and continue exploring the concept. Ryan Goodwin seconded the motion. Motion carried 2-1. Norman Voyles was opposed.

### **POOL VEHICLE POLICY**

Ryan Goodwin stated that this policy came about as the county has accumulated a couple of pool vehicles that are available at the Administration Building; however, there is not a formal procedure for monitoring, approval, etc. Kenny Hale stated that the policy mentions inspections when a vehicle is used and they would need to determine who would do the inspection. The policy mentions that no towing would be allowed and one vehicle was leased with towing in mind. There is also a safety committee and points tracking and they need to decide who would be doing this. Mr. Hale asked if this would be for all county vehicles or just leased vehicles. Norman Voyles suggested that changes need to be made to the points listing; there are items that should be an automatic and unacceptable motor vehicle record that would not allow an employee to drive a county vehicle. Mr. Goodwin agreed that many of the offenses were not weighted very heavily given the severity of the offense. Mr. Goodwin stated that they policy would be for the pool vehicles, but could eventually find its way to all vehicles eventually. The policy could be administered by the county administrator. Mr. Goodwin suggested that changes and recommendations be emailed to all Commissioners and they could begin to make changes and take it back up in December. Kenny Hale made a motion to table the item until the first meeting in December. Motion seconded by Ryan Goodwin. Motion carried 3-0.

### **CENSUS COMPLETE COUNT**

Ryan Goodwin stated that when the county put together its Complete Count Committee, it was suggested that money be set aside that the committee could use for supplies, marketing, promotion, and other things that might come up. Mr. Goodwin suggested setting aside \$5,000 from the Local Income Tax (LIT) budget (Account #133-4315.20 grants and studies) for this purpose and claims be filed through the Commissioners' Office. Kenny Hale made a motion to approve funds of up to \$5,000 providing the County Council appropriates it. Motion seconded by Ryan Goodwin. Motion carried 2-1. Norman Voyles was opposed.

### **UNDERGROUND TRANSMISSION PERMITS**

Ryan Goodwin stated that the Highway Department received two Underground Transmission permit requests from REMC. One is to bore under Henderson Ford Road to place fiber optic lines and the other is on Letterman Road. Kenny Hale made a motion to approve both permits. Motion seconded by Ryan Goodwin. Motion carried 3-0.

### **MOLD REMEDIATION**

Ryan Goodwin stated that Mold Diagnostics was retained to inspect the office at the Highway Department and noted that there was acceptable level in the office, but an unacceptable level of airborne mold spores in the crawlspace. Kenny Hale stated that he spoke with a company that recommends removal of the fiberglass insulation, treating the floor joists and floor, and installing a vapor barrier. Both companies recommended installing blue insulation and encapsulating. Mr. Hale noted that the office is in a floodway. Complete Remediation Company quoted \$17,250 just for the remediation and Delta Services quoted \$6,700. Mr. Hale recommended Delta Services. Mr. Goodwin confirmed that both companies would remove the insulation, decontaminate the mold and install a vapor barrier. Norman Voyles suggested obtaining a proposal from Moore Restoration Services and stated that water would just sit on top of the vapor barrier when it enters again. The area should be dried out and bermed so that water cannot enter before the barrier is installed. Mr. Hale stated that it will be hard to keep water out since the whole department is in a floodway. Encapsulating would be a higher expense, but it wouldn't wick the water like fiberglass insulation. Norman Voyles made a motion to obtain another quote. Motion seconded by Ryan Goodwin. Motion carried 2-1. Kenny Hale was opposed.

### **MINUTES** – 10/7/19

Norman Voyles made a motion to approve the minutes of the October 7, 2019 minutes. Motion seconded by Kenny Hale. Motion carried 3-0.

### **CLAIMS**

Norman Voyles made a motion to approve the October 4 and October 18, 2019 payroll claims of \$570,901.24 and \$568,943.17; the PERF claims of \$51,398.52 and \$51,772.15; FICA claims of \$41,434.29 and \$41,246.62; and monthly claims of \$1,111,797.93 with the following holds: \$6,739, and \$4,433.98 for an additional appropriation and \$100 and \$3,500 for documentation. Motion seconded by Ryan Goodwin. Motion carried 2-0. (Kenny Hale left the room.)

### **EMPLOYEE NEWSLETTER**

Ryan Goodwin requested input on creating a county employee newsletter. Mr. Goodwin stated that one of the things he hears a lot is that not enough is done to communicate to all county employees on a consistent basis. Mr. Goodwin is working with IT to make sure all employees have an email account. Mr. Goodwin has spoken to Daree Fry and Deb Verley about the newsletter what would highlight events, news, awards, retirements, and positive things as well as communicate employee benefits.

Both Ms. Fry and Ms. Verley have agreed to help with this project and Mr. Goodwin asked for agreement to move forward. Kenny Hale stated that he thought it would be a good way to increase moral and keep the county on the same page. Kenny Hale made a motion to move forward with the employee newsletter and begin distribution in January. Motion seconded by Ryan Goodwin. Motion carried 3-0.

**APPLICATION TO USE SPACE OUTSIDE MORGAN COUNTY COURTHOUSE**

Ryan Goodwin stated that Jackson Enterprises has requested use of the Courthouse Square on November 30 from 10 am to 3 pm for a food drive to benefit Stability First. Ryan Goodwin noted that they submitted the request within the guidelines of the newly established policy and included a Certificate of Insurance. Norman Voyles made a motion to approve the request. Motion seconded by Kenny Hale. Motion carried 3-0.

**TORT CLAIMS**

Norman Voyles made a motion to send two tort claims from Indiana Bell to the insurance carrier. Motion seconded by Kenny Hale. Motion carried 3-0.

**ADJOURNMENT**

Norman Voyles made a motion to adjourn the meeting. Motion seconded by Kenny Hale. Motion carried 3-0.

Morgan County Board of Commissioners

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Ryan Goodwin

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Kenny Hale

Attest:

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Dan Bastin, Morgan Co. Auditor

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Norman Voyles