

**THE MORGAN COUNTY BOARD OF COMMISSIONERS MET IN A REGULAR SESSION
ON MONDAY, NOVEMBER 18, 2019 AT 9:30 A.M.**

COMMISSIONERS PRESENT WERE RYAN GOODWIN, KENNY HALE AND NORMAN VOYLES. DAN BASTIN, AUDITOR; JOSH MESSMER, COUNTY ADMINISTRATOR; DEB VERLEY, EXECUTIVE ASSISTANT; AND DALE COFFEY, COUNTY ATTORNEY, WERE ALSO PRESENT.

PLEDGE

PRAYER (*Josh Messmer*)

PACE GRANT

Sheriff Rich Myers was present to request approval of a \$14,500 PACE Grant (Pro-Active Criminal Enforcement Team) application through the Morgan County Substance Abuse Council. Sheriff Myers stated that officers work on their off-duty time to concentrate on drug enforcement. Norman Voyles made a motion approve the request. Motion seconded by Kenny Hale. Motion carried 3-0.

GRANT APPLICATION

Miranda Beauchamp, Morgan County Court Services, was present to request approval of a \$60,000 Justice Partners Addictions Response Grant application through the Indiana Office of Court Services and Family Social Services Administration. Ms. Beauchamp stated that this grant would fund a court liaison and related expenses to help the community address opioid use. Norman Voyles made a motion to approve the grant. Motion seconded by Kenny Hale. Motion carried 3-0.

I-69 CORRIDOR OVERLAY

Laura Parker, Morgan County Plan Commission Director, presented an ordinance detailing the I-69 corridor overlay. This is a companion piece that goes with the comprehensive land use plan that was adopted in July. A subcommittee consisting of Terry Brock, Bryan Collier, Mike Dellinger, Dustin Frye, Jacob Coffman, Mark Mathis, Josh Messmer, Ben Rawlins, and herself helped to work on the plan. Kyle Luken of HWC Engineering and Brian Stump of 11th Street Development crafted the language. The overlay is three zones, is approximately a half mile to the center line and follows along the I-69 corridor. The section that includes Martinsville narrows to one quarter mile. The overlay is intended to insure the proper types of uses along the corridor and does not apply to single family development.

Gary Oakes, Martinsville, stated that this ordinance tells every property owner what they must do and cannot do in great detail. He recognizes the need to protect the county, but when miles are used, he sees an overreaching specification and an administrative nightmare. The county needs good employers and the musts and shalls in the document will scare them away.

Kenny Costin, Mayor-Elect, thanked the committee but the plan might be detailed too much. Mr. Costin asked that the plan not be passed until his administration had a chance to review the plan.

Mac Dunn stated that he was frustrated after the first 13 pages and stopped reading. If an 8" or bigger tree is to be cut down, then permission must be obtained; there must be one shade tree and three shrubs every 30 feet around the perimeter of a parking lot; pole advertising signs are prohibited; and there are issues with some businesses that are being pushed back and will need some way of advertising. Mr. Dunn asked for more time to review the plan.

Kenny Hale made a motion to table the item until the last meeting of December. Motion seconded by Ryan Goodwin. Motion carried 3-0.

COMMUNITY EMPLOYER HEALTH

Ryan Goodwin stated that they are in the process of making changes to the vendor relationships within the health insurance. Most of the changes will not directly affect the employees, but the one within the wellness program will and they are terminating the relationship with Community Health. There will be more to come on this program soon. Norman Voyles made a motion to approve the letter to Community Health. Motion seconded by Kenny Hale. Motion carried 3-0.

MOLD REMEDIATION

Ryan Goodwin stated that at the last meeting, there were two proposals for mold remediation at the Highway Department. The proposals were similar in scope of work but were quite different in cost. Norman Voyles obtained a proposal from Moore Restoration for \$4,144.54. Mr. Voyles handed out copies of the proposal as well as several pictures. No visible signs of mold were found. Moore Restoration will clean up the crawlspace, remove any bad insulation and replace any insulation that is

falling down. They will install insulation in the second crawlspace area, but they do not recommend this and not doing so will lower the estimate by \$812.32; for a total of \$3,332.18. Norman Voyles made a motion to accept the quote. Motion failed for lack of a second. Mr. Goodwin asked if the quote included a vapor barrier. Mr. Voyles stated that Moore did not recommend this; the sand lets the water drain. Mr. Voyles stated that he also talked with Diana Catt and she does not recommend it either. Kenny Hale stated that the area is a flood way and the styrofoam insulation would prevent moisture from wicking up into the floor. Mr. Hale stated that he would like to have more time to look over the quote and made a motion to table the item until the December 2nd meeting. Motion seconded by Ryan Goodwin. Motion carried 2-1. Norman Voyles was opposed. Mr. Goodwin asked that the recommendation from Dr. Catt not to use a vapor barrier be put in writing.

RESOLUTION - COUNTY ADMINISTRATOR

Ryan Goodwin stated that this resolution establishes the powers and duties of the County Administrator. Dale Coffey stated that he consulted Indiana Code 36-2-2-14, reviewed the job description and listed the job duties to make sure they comply with Indiana statute. Mr. Goodwin stated that this code gives the Commissioners the ability to appoint a County Administrator with the duties spelled out in a resolution. Mr. Goodwin suggested making the following changes: #1) strike the word “supervision” and the last line referring to the organizational chart; #9) strike “supervise and”; #10) strike “supervise and”. Norman Voyles suggested striking “and direction to all” under #1. Kenny Hale made a motion to approve the resolution with the changes except not removing “and direction to all”. Ryan Goodwin seconded the motion. Motion carried 2-1. Norman Voyles was opposed.

EMA

Mark Tumey, Morgan County EMA Director, stated that the state has grant money for 2021 through 2023 and he would like to apply to use these funds to update the multi hazard mitigation plan. The share for the county would be 25%, or around \$1,000. Kenny Hale made a motion to approve the request. Motion seconded by Ryan Goodwin. Motion carried 3-0.

MAINTENANCE DEPARTMENT

Ryan Goodwin stated that the County Council reorganized the funding for the Maintenance Department, combining the Courthouse and Administration Building budgets into one, as well as including the maintenance and facility related expenses throughout multiple departments. They also created a position of Director of Maintenance, established a rate of pay, reorganized the custodian staff, and renamed them maintenance technicians. There are five positions and there are five people employed in maintenance. Mr. Goodwin stated that he believes the Council’s intent was for department heads or elected officials to be able to call upon a maintenance department for the timely maintenance, repair, and care of county occupied facilities. This is not consistently done across all county properties. The Sheriff has done this for the jail, but there are a number of facilities (parks, EMS, Dispatch, EMA, etc.) that fall outside the scope of the Courthouse and Administration Building maintenance staff.

Mr. Goodwin read bullet points regarding these changes as follows:

- Create a working job description for a director of maintenance
- Authorize the County Administrator to assist in the hiring process and make recommendations
- Post the Director of Maintenance position as soon as practical
- Request the title change from “maintenance technicians” to “custodians” as this is more consistent with the duties
- Concern with one maintenance person going to a job site, especially job sites that have an element of risk involved. The director position will be a working position - not just supervising the department. It stands to reason that they might need assistance and the funds allowed for part time could be used for a maintenance technician that would assist the director, leaving three custodial positions
- Existing maintenance staff needs to be notified that it is their intent that no one will lose their employment over this reorganization, but titles and compensation are subject to change
- “Head Custodian” will no longer be a Commissioner appointed position, but will report to the Director of Maintenance
- Contracts with outside firms for mowing, cleaning, and other third-party work will have to be discussed

Kenny Hale stated that there is concern regarding eliminating the use of community corrections workers. Mr. Goodwin stated that the budget has a healthy amount for contractual services and part time. Dan Bastin stated that this is an estimated budget and felt that the Council would work with the Commissioners in transferring funds or allowing additional appropriations. Mr. Bastin stated that the Salary Ordinance has not been adopted and it is important to get this resolved for payroll administration.

Bryan Collier, Morgan County Council President, stated that the Council added part time because they recognize this need in order to take care of the additional buildings. They left it at five employees so

no employee would lose their job. The Council adopted the term “maintenance technician” because they wanted to let them know the position will be more than dusting and cleaning, there would be more routine maintenance such as changing light bulbs. Mr. Bastin stated that the Council overlooked the fact that the corrections officer that oversees the community corrections crew is typically paid out of the department’s budget that is using the service. Mr. Collier stated that if the Commissioners wish to change the maintenance technicians, they may bring it before the Council. Mr. Bastin stated that if it is the intent that five employees not lose their jobs, they need to establish the positions in the budget and set a pay scale in the Salary Ordinance. Mr. Goodwin stated that they might not agree on the title, but he agrees with where they are coming from. Bryan Collier wanted it on the record that Mr. Goodwin fully agreed with him. Mr. Goodwin stated that he was sure the minutes would reflect that. Mr. Goodwin stated that they needed some type of consensus on a direction to go to approach the Council to resolve the issues and begin to receive resumes. Kenny Hale made a motion to move forward with the proposed framework and work with the Council to adopt a job description and to keep the community corrections officer jobs as well. Motion seconded by Ryan Goodwin. Motion carried 2-1. Norman Voyles was opposed.

Kenny Hale noted that this new structure will be a work in progress and there will be growing pains.

TRANSFER LETTERS

Kenny Hale made a motion to approve three transfer letters: HR and County Administrator salaries; vehicle lease, travel, and bonds; and computer software and equipment. Motion seconded by Ryan Goodwin. Motion carried 3-0.

PERSONNEL HANDBOOK

Josh Messmer, County Administrator, stated that Waggoner, Irwin, Scheele & Associates was retained to update the personnel handbook. They have sent some suggested revisions and Mr. Messmer suggested a committee to review the changes and report back to the Board of Commissioners. The committee is proposed to consist of the following members: Commissioner President, Council President, Auditor, HR Director, and County Administrator. Kenny Hale made a motion to approve the committee as recommended with the addition of the County Attorney. Motion seconded by Ryan Goodwin. Motion carried 3-0.

REQUEST TO USE COURTHOUSE SQUARE

Bob Goodrum, Wellspring, was present to request the use of the Courthouse Square on Friday, November 22 – 23 for a National Hunger and Homelessness Awareness Week. Ryan Goodwin noted that Mr. Goodrum had submitted the required documentation and Certificate of Insurance. Kenny Hale made a motion to approve the request. Motion seconded by Ryan Goodwin. Motion carried 3-0.

ROAD NAME AMENDMENT

Kenny Hale made a motion to table this item until the first meeting in December since no one was present to address it. Motion seconded by Ryan Goodwin. Motion carried 2-1. Norman Voyles was opposed.

ADJOURNMENT

Norman Voyles made a motion to adjourn the meeting. Motion seconded by Kenny Hale. Motion carried 3-0.

Morgan County Board of Commissioners

Ryan Goodwin

Kenny Hale

Attest:

Dan Bastin, Morgan Co. Auditor

Norman Voyles