

**THE MORGAN COUNTY BOARD OF COMMISSIONERS MET IN A REGULAR SESSION ON MONDAY, DECEMBER 18, 2017 AT 9:30 A.M.**

MEMBERS PRESENT WERE NORMAN VOYLES, RYAN GOODWIN, AND BRIAN GOSS. DAN BASTIN, AUDITOR; DEB VERLEY, ADMINISTRATIVE ASSISTANT; AND ROD BRAY, COUNTY ATTORNEY WERE ALSO PRESENT. WAS ABSENT.

NORMAN VOYLES ASKED FOR A MOMENT OF SILENT PRAYER.

NORMAN VOYLES CALLED THE MEETING TO ORDER.

**QUOTES** – *Bridge. Small Structure*

Larry Smith, Morgan County Highway Engineer, requested quotes for Bridge #103 on Briarhopper and two quotes were received: CLR, Inc. \$126,140.00 and Keith Henderson LLC \$199,861.00. Mr. Smith also requested quotes for replacement of Small Structure #1225 on Hickey Road. HIS Constructors submitted a quote of \$373,431.00; CLR Inc. submitted a quote of \$236,545.00; and Conner Excavating submitted a quote of \$253,229.17. Mr. Smith asked to review the bids and report back later.

**SOIL & WATER CONSERVATION DISTRICT** – *Annual Agreement*

Norman Voyles stated that this agreement states that the Morgan County Soil & Water Conservation District will provide services to the county and in turn, the Commissioners will pay the district \$14,020. This amount has been approved by the Council. Ryan Goodwin made a motion to approve the agreement. Motion seconded by Brian Goss. Motion carried 3-0.

**PRECINCT BOUNDARIES** – *Brown & Clay Townships*

Stephanie Elliott, Morgan County Clerk, was present to request a change in the Brown 11 and Clay 2 precinct boundaries. The Town of Mooresville annexed a small piece of property with two homes on it in Brown 8. Extending Brown 11 into this area would make it easier for these residents to vote. The Town of Brooklyn annexed property that is currently in Clay 3. Moving this to Clay 2 would make things less confusing. Ms. Elliott stated that she must post notice in the newspaper by December 29<sup>th</sup> and give the public 10 days to voice concerns. The state election board will make final approval. Ryan Goodwin made a motion to approve the changes from Brown 8 to Brown 11 and Clay 3 to Clay 2. Motion seconded by Brian Goss. Motion carried 3-0.

**POSTAGE METER LEASE** – *Morgan County Clerk*

Ms. Elliott stated that she obtained two quotes for a postage meter lease. The current lease is with Neopost and was for six years. It was extended for an additional year last year so she could evaluate how e-filing would affect postage. It has affected it, but they still need a postage meter in the Courthouse. The quote from Neopost is \$188.54 per month for six years; Pitney Bowes is \$295.50 per quarter for four years using the state contract. This is the same company the Administration Building uses. Brian Goss made a motion to approve the contract with Pitney Bowes for the postage meter. Motion seconded by Ryan Goodwin. Motion carried 3-0.

**GUARDRAIL REQUEST** – *Michael Fox*

Norman Voyles stated that the Board received a request from Michael Fox to install guardrail around his property. Mr. Fox was not present. Brian Goss stated that the county does not install guardrail to protect personal property. Ryan Goodwin stated that he reviewed photographs of the area and concurred with Mr. Goss; it is not a place for guardrail.

**OFFICE 365**

Daniel Elliott, Morgan County Council stated that he wanted to present information to the Board to make sure they had all the information they needed in order to address questions and concerns regarding Office 365.

Mr. Elliott stated that currently, the county is using a Windows Exchange 2003 version for email. This version reached its end of life in 2013. There are no longer any software or security updates and it is not compatible with mobile phones. Many employees are unable to open attachments or sync calendars and the biggest issue is that the county email system is not security compliant. Mr. Elliott gave examples of security issues that have been in the news (hacks, ransoms, etc.). The Data Board studied new email options and recommended that the county use Office 365. There are no hardware cost, server management, or maintenance on the county's part; this would all be done by Microsoft. In addition to an email server, the county would also get file sharing, access to Word, Excel, PowerPoint, and SharePoint.

Mr. Elliott talked to the two vendors that did not submit quotes. CDW did not like the format, VIA had the wrong date on the calendar.

Norman Voyles stated that at the last meeting, the Board voted to begin negotiations on a contract. Mr. Elliott stated that this has been submitted to the Auditor and attorney for review. Dan Bastin stated that Telemagen submitted a Statement of Work to migrate to the new system.

### **RECRUITMENT PROCEDURE**

Ryan Goodwin stated that he has updated the recruitment procedure that he proposed in July. The idea behind the proposal is that all county government positions should have job descriptions and when openings are available, those positions should be promoted to the public via posting on the county website, social media, local newspaper, and posting at the Administration Building. There was concern earlier that this policy could add undue burdens to office holders or delay the time it takes to hire people. Mr. Goodwin stated that the ability to choose the individuals that work within the office will always remain the sole discretion of the office holder or department manager. Mr. Goodwin has spoken to or gave every department head the opportunity to speak to him. As a result of these discussions, Mr. Goodwin suggested delaying implementing the procedure until April 1, 2018. The policy exempts positions of public safety if they have a hiring list generated through a competitive process; and Indiana Code exempts the auditor, treasurer, recorder, sheriff, and prosecuting attorney and allows them to appoint their chief deputy. Indiana Code also allows the sheriff to appoint the prison matron and determine the scope of work for this position. The job should be posted for 10 days on the county website, the office where the job is located, and at the Commissioners' Office. The job must also be advertised in the local newspaper for two editions. Mr. Goodwin stated that every job within county government should have a job description and every time there is an employment opportunity within the county, they should be doing their best to communicate it to the public and letting local qualified people know what opportunities exist within county government. Norman Voyles stated that he did not have a problem with job descriptions, but each elected official or department head has their own method and time frame for hiring people within their office and he did not want to tie their hands. Mr., Goodwin stated that a number of departments have already created job descriptions and that is the first step. It would be the responsibility of the office holder to create the job description and the Board would not mandate what would be in the description. The policy would require that the job descriptions be submitted to the Board of Commissioners and County Council for approval. Brian Goss stated that he did not have a problem with the procedure; except for the 10-day requirement if an office holder already had a person to fill the position, and if the office holder submitted the job description, did not feel that they needed to be approved. Mr. Goodwin stated that job openings within the county are taxpayer funded positions and employment opportunities should be communicated, particularly locally. Ryan Goodwin stated that it is in the best interest of both the current employees and office holders and people that may want to be employed with the county in the future that the Board adopt "An Ordinance Amending the Morgan County Personnel Policy with Regards to Recruitment of Employees and Personnel". Motion died for lack of a second. Mr. Goodwin stated that he was discouraged with the lack of action.

### **APPOINTMENTS**

- *Plan Commission* – Ryan Goodwin made a motion to reappoint Fred Roberts. Motion seconded by Brian Goss. Motion carried 3-0.
- *Board of Zoning Appeals* – Ryan Goodwin made a motion to reappoint Gerard McGrath. Motion seconded by Brian Goss. Motion carried 3-0.
- *Board of Health* – Ryan Goodwin made a motion to reappoint Gary Midla and Diana Catt. Motion seconded by Brian Goss. Motion carried 3-0.
- *Library Board* – Ryan Goodwin made a motion to reappoint Debra Hendrickson. Motion seconded by Brian Goss. Motion carried 3-0.
- *County Attorney* – Ryan Goodwin made a motion to reappoint Rod Bray. Motion seconded by Brian Goss. Motion carried 3-0.
- *Acting Highway Superintendent* – Ryan Goodwin made a motion to reappoint Marvin "Sport" Whaley. Motion seconded by Brian Goss. Motion carried 3-0.
- *Head Custodian (Courthouse) Head Custodian* – Brian Goss made a motion to reappoint Bart Ewing. Motion seconded by Ryan Goodwin. Motion carried 3-0.
- *Head Custodian (Administration Building)* – Brian Goss made a motion to reappoint Michelle Cooley. Motion seconded by Ryan Goodwin. Motion carried 3-0.
- *County Engineer* – Ryan Goodwin made a motion to reappoint Larry Smith. Motion seconded by Brian Goss. Motion carried 3-0.
- *EMA Director* – Norman Voyles stated that this position was advertised in the newspaper three different times and applications were due the 27<sup>th</sup> of November. The Advisory Committee met and recommended that Mark Tumey be appointed. Ryan Goodwin made a motion to appoint Mark Tumey. Motion seconded by Brian Goss. Motion carried 3-0.

- *Public Safety Dispatch Director* – Brian Goss made a motion to reappoint Scott Hamilton. Motion seconded by Ryan Goodwin. Motion carried 3-0.
- *Weights and Measures* – Ryan Goodwin made a motion to reappoint Jeremy Belcher. Motion seconded by Brian Goss. Motion carried 3-0.
- *Fair Board* – Brian Goss made a motion to reappoint Norman Voyles. Motion seconded by Ryan Goodwin. Motion carried 2-0-1. Mr. Voyles abstained.
- *Animal Disease Coordinator* – Ryan Goodwin made a motion to reappoint Amy Faulkenburg. Motion seconded by Brian Goss. Motion carried 3-0.
- *EMS Director* – Ryan Goodwin made a motion to reappoint Donnie Warren. Motion seconded by Brian Goss. Motion carried 3-0.
- *Community Corrections Advisory Board* – Ryan Goodwin made a motion to reappoint Sarah Malone, Christina Lewis, and Glen Koch. Motion seconded by Brian Goss. Motion carried 3-0.
- *New Community Corrections Advisory Board Positions* – Brian Goss made a motion to appoint Candice Carter as the CASA Representative and Brent Fultz as the Juvenile Probation Officer. Motion seconded by Ryan Goodwin. Motion carried 3-0.
- *Monroe Township Fire District* – Brian Goss made a motion to reappoint Danny Chenault. Motion seconded by Ryan Goodwin. Motion carried 3-0.
- *Tax Board of Appeals* – Brian Goss made a motion to reappoint Linda Bryant and Jan Stroud. Motion seconded by Ryan Goodwin. Motion carried 3-0.
- *Data Board* – Brian Goss made a motion to reappoint Norman Voyles. Motion seconded by Ryan Goodwin. Motion carried 2-0-1. Mr. Voyles abstained.
- *Economic Development Corporation Board* – Brian Goss made a motion to reappoint Terry Brock and Ryan Goodwin. Motion seconded by Ryan Goodwin. Motion carried 2-0-1. Mr. Goodwin abstained.
- *Redevelopment Commission* – Ryan Goodwin made a motion to reappoint Ralph Foley, Troy Sprinkle, and Norman Voyles. Motion seconded by Brian Goss. Motion carried 2-0-1. Mr. Voyles abstained.
- *Convention, Visitors, and Tourism Commission* – Brian Goss made a motion to reappoint Joe Tutterrow and Jamie Thompson. Motion seconded by Ryan Goodwin. Motion carried 3-0.

#### **MINUTES – 11/20/17**

Ryan Goodwin made a motion to approve the November 20, 2017 minutes. Motion seconded by Brian Goss. Motion carried 3-0.

#### **INCIDENT CLAIM**

Ryan Goodwin made a motion to submit the Leonardi Incident Claim to the insurance company. Motion seconded by Brian Goss. Motion carried 3-0.

#### **DISPATCH UPDATE**

Scott Hamilton, Dispatch Director, stated that there have been 22,171 911 calls, 1,878 of which were abandoned calls that were disconnected before they were answered. There have been 90,247 administrative calls, and 35,316 CAD calls for a total of 112,418 calls.

Mr. Hamilton received official notice from two of the city employees that they would not be continuing employment, and one county employee notified him that they would be retiring on January third.

#### **SHERIFF/JAIL UPDATE**

Sheriff Robert Downey stated that the inmate population at the jail is at 344. There are 3 DOC inmates, 7 inmates on work release, and 18 on the jail corrections program. There have been 11,674 law enforcement calls.

#### **HIGHWAY UPDATE**

Marvin “Sport” Whaley, Acting Highway Superintendent, handed out information to realign roads at the intersection of Shuler, Arthur, and Baseline Roads. Brian Goss stated that there is a drop-off at a 90° turn. Mr. Whaley stated that the guardrail is constantly being replaced. Ryan Goodwin stated he is familiar with the area and something needs to be done. Rod Bray stated that if Mr. Whaley will talk with the landowner about his willingness to sell a portion of the property, the second step would be to obtain two appraisals. Dan Bastin stated that they would need the approval of the Council in order to purchase property. Mr. Whaley will speak with the property owner and report back.

Mr. Whaley stated that there are four trucks that have a high maintenance cost. If these trucks are traded in, they can obtain four new ones to take their place and still be within the \$100,000 budget. Dan Bastin stated if the cost is over \$50,000, they would need to advertise for bids. Mr. Whaley and Mr. Bastin will work together next Thursday on submitting the advertisement.

Mr. Whaley asked if the Board wanted to post signs where county road maintenance ends on some of the roads in the Martinsville and Brooklyn areas. Norman Voyles stated that he has worked with the City of Martinsville regarding the maintenance of the roads in the Martinsville area, but they do not have a written agreement. Rod Bray stated that he has talked with the Martinsville city attorney and is working on an interlocal agreement, but he hasn't spoken with any Brooklyn area officials. Mr. Bray suggested waiting until the agreement is official before posting any signs. Mr. Whaley asked about obtaining a description or maps so he could pass that on to the snowplow drivers. Mr. Bray stated that he or Larry Smith would provide him with one.

Mr. Whaley stated that there are times when they need snowplow drivers on a part time basis and retired former employees could fill in. Mr. Whaley stated that he was uncomfortable asking them to come in for this at a part-time rate. Dan Bastin stated that Mr. Whaley would need to discuss this with the Council and he would put it on the agenda for the next meeting. Ryan Goodwin stated that the Council could adopt a part time rate of pay to compensate for the experience requirement.

### **ENGINEER UPDATE**

Larry Smith, Morgan County Highway Engineer, suggested that the higher pay for snowplow drivers could be utilized in an emergency situation. Brian Goss stated that he would prefer that the Council approve the higher rate for part time employees that are familiar with the trucks and the roads, so they can also be utilized if a regular employee is out due to illness or some other reason.

- *Quotes*

Mr. Smith stated that the quote from CLR for Bridge #103 on Briarhopper Road is under the \$150,000 threshold and recommended that it be rewarded. The quote was \$126,140. Ryan Goodwin made a motion to accept CLR as the low bidder on Bridge #103. Motion seconded by Brian Goss. Motion carried 3-0.

Mr. Smith stated that the quotes were above the engineer's estimate for the structure on Hickey Road and recommended that all quotes be rejected. He will rework the estimates and submit the project for bid with a construction date next summer. Ryan Goodwin made a motion to accept the engineer's recommendation. Motion seconded by Brian Goss. Motion carried 3-0.

### **MORGAN COUNTY ECONOMIC DEVELOPMENT**

Mike Dellinger, Morgan County Economic Development Corporation, was present to update the Board on MCEDC activities. Mr. Dellinger stated that they have approved their budget for 2018, which includes a real estate development plan in the Martinsville area. They hope to have 400 acres on the south side of town for business development. They are also working on printing another edition of 7,000 to 8,000 county maps for distribution to the public.

### **EMS**

Troy Whedon, Deputy EMS Director, stated that they did 279 runs in November. Donnie Warren will be back on duty December 27.

### **ADJOURNMENT**

Brian Goss made a motion to adjourn the meeting. Motion seconded by Ryan Goodwin. Motion carried 3-0.

Morgan County Board of Commissioners

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Norman Voyles

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Ryan Goodwin

Attest:

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Dan Bastin, Morgan Co. Auditor

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Brian Goss