

THE MORGAN COUNTY BOARD OF COMMISSIONERS MET IN A REGULAR SESSION ON MONDAY, NOVEMBER 21, 2016 AT 9:30 A.M.

MEMBERS PRESENT WERE NORMAN VOYLES, BRIAN GOSS, AND DON ADAMS. DAN BASTIN, AUDITOR; DEB VERLEY, ADMINISTRATIVE ASSISTANT; AND ROD BRAY, COUNTY ATTORNEY, WERE ALSO PRESENT.

NORMAN VOYLES ASKED FOR A MOMENT OF SILENT PRAYER

NORMAN VOYLES CALLED THE MEETING TO ORDER.

ORDINANCE - INTERNAL CONTROLS

Dan Bastin stated that the state legislature passed a statute in 2015 known as Internal Controls that requires policies and procedures for the safeguarding of assets of the taxing units, for units of government in the state of Indiana. Each political subdivision in the state of Indiana is to adopt the minimum standards and procedures that the Indiana State Board of Accounts (SBOA) has defined and established. Mr. Bastin presented Ordinance 2016-9, Internal Control Policy and Procedures for Morgan County, Indiana. This ordinance adopts the minimum standards that the State Board of Accounts has established and states that the individuals involved with the cash and assets of the county will receive the training that the SBOA has prescribed. The ordinance states that the county will provide a democratic government structure, provide services determined through a political process, and will promote the government efficiency, accountability, reliability, and transparency; and safeguard and reduce the risk of loss due to fraud, waste, abuse, errors, and mismanagement. There are three objectives; operations, reporting, and compliance. The procedure portion of the ordinance requires the establishment of a Morgan County Internal Control Oversight Committee that would be appointed by the Board of County Commissioners. The committee would consist of five members that would be selected from elected or appointed officials. The committee would create policies and procedures by working with each individual office. Each office would then be monitored to insure that established policies and procedures are being followed. The training involves personnel that are involved with the collecting of money, recording money, and reporting of funds. The State Board of Accounts has developed a webinar that these employees would be required to watch. The County Auditor is required to maintain documentation that the employees have watched the webinar and to certify that the county is in compliance (or not in compliance) with the statute. If the county is not in compliance, they have one year to come into compliance. If the county is not in compliance for two consecutive years, the county is prohibited from receiving a budget the next year.

The county is required to determine a dollar amount for missing funds or property that would be reported to the State Board of Accounts. Ordinance 2-16-10, Materiality Policy and Process for Reporting Material Items for Morgan County, Indiana sets the fund amount at \$500 and the property amount at \$1,000. All shortfalls and cases of fraud would be reported to the county attorney by the department that is affected by the loss. The county attorney would maintain records of these reports and if any report was over the threshold, the county attorney would report the loss to SBOA. Once the loss is reported to SBOA, they would begin an investigation into the cause and what the county has done in response to remedy the issue.

After discussion regarding the oversight committee, the Board determined that the committee appointments would be made at the next meeting. Don Adams suggested that the term of the appointments be for one year. Rod Bray stated that the language regarding the term should be in the Internal Control Policy Ordinance.

Don Adams made a motion to approve Ordinance 2016-9, Internal Control Policy and Procedures for Morgan County, Indiana, with the changes. Motion seconded by Brian Goss. Motion carried 3-0.

Don Adams made a motion to approve Ordinance 2016-10, Materiality Policy and Process for Reporting Material Items for Morgan County, Indiana. Motion seconded by Brian Goss. Motion carried 3-0.

GRANT APPLICATION – *Court Services*

Carole Kinder, Morgan County Court Services Director, introduced Candice Carter, CASA Coordinator, and requested approval of two grants that supplement the CASA Program; a \$16,669.57 matching grant and a \$9,261.91 Capacity Building Grant. These grants will allow her department to focus on getting volunteers for CHINS (Children in Need of Services) cases. There are currently 103 children that do not have a volunteer. They have received funding through this grant since 1984. Don Adams made a motion to approve the grant application. Motion seconded by Brian Goss. Motion carried 3-0.

Ms. Kinder stated that there is the possibility of more funding and they might be submitting another application before the end of the year.

PATTON PARK – Lot Acquisition

Shawn Cook, Patton Park Inc. President, apologized for missing the previous meeting and stated that he is interested in acquiring six parcels of land that the county owns in Patton Park. Mr. Cook stated that they are attempting to dredge the lake and some of the lots would provide access. Norman Voyles stated that some of the lots were acquired through a FEMA project and the lots have restrictions. Rod Bray stated that in order for the county to sell or dispose of real estate, they would have to obtain two appraisals and sell it for the average of the two. They would also need approval from the Council and the Board of Commissioners. Granting a permanent easement could involve the same process. Mr. Bray would have to review the deeds for restrictions regarding the sale, permanent easement, or temporary easement. The parcel numbers of the six lots are as follows:

- 55-08-10-240-002.000-014
- 55-08-03-380-009.000-010
- 55-08-03-380-008.000-010
- 55-08-03-380-004.000-010
- 55-08-03-380-013.000-010
- 55-08-03-380-012.000-010

Mr. Cook stated that the lots will be used to bring machinery from the road to the lake to pull out the silt from the lake. They would like to use two of the lots as a common area park. Mr. Cook is working with DNR and IDEM on the project and he is also working on establishing 501(c)(3) status.

Brian Goss asked how much silt they plan to take out. Mr. Cook stated that it will take several years to remove; there is at least 12 acres and the channel at Lamb’s Creek is quickly filling in; they plan to start in the spring. There is a farmer on Patton Park Road that is willing to take the silt and will allow it to sit for the two-year process. Mr. Voyles mentioned that there are restrictions as to what can be done with the silt. Mr. Goss mentioned his concern with the wear and tear on the road. Mr. Bray stated that a deed transfer would have to be approved by FEMA and he would be willing to work with Mr. Cook to come up with options. Brian Goss made a motion to approve of Mr. Bray working with Mr. Cook to come up with options. Mr. Goss stated that the Board needs to know where the silt is going and other questions need to be answered before a decision can be made. Don Adams stated that this would get the ball rolling and seconded the motion. Motion carried 3-0.

PURDUE EXTENSION AGREEMENT

Rena Sheldon, Morgan County Extension Director, requested approval of the Contractual Services Agreement Between Purdue University and Government of Morgan County, Indiana. The agreement is from January 1, 2017 through December 31, 2017. The county provides \$46,190.00 for Purdue to provide extension services to the county. This is the same amount as 2016. Don Adams made a motion to approve the agreement. Motion seconded by Brian Goss. Motion carried 3-0.

TRIPLE CROWN LANE

Rod Bray stated that a public hearing was scheduled for this meeting, but it has been delayed because the finance information for the project is not complete. Mr. Bray stated that the amount in the preliminary resolution is the maximum amount that the project can cost; this includes financing costs and interest. Mr. Bray met with officials last week but does not have the figures yet. The homeowners have been notified of the delay. Don Adams made a motion to table the public hearing until the information is available. Motion seconded by Brian Goss. Motion carried 3-0. Don Adams stated that he would like to see the public hearing scheduled in the evening so most of the homeowners can attend.

PLYMATE AGREEMENT

Norman Voyles stated that this agreement regards the cleaning and replacement of the floormats in the Administration Building and Courthouse. This is a five-year agreement that automatically renews for 18 months unless the parties notify each other in writing 90 days prior to the end of the term. The charge is \$214.25 per visit, every two weeks. Brian Goss asked if it would be possible to reduce the term of the contract to two or three years. Don Adams stated that he would agree to a two or three year term. Brian Goss made a motion to approve a two year contract, but no more than three. Motion seconded by Don Adams. Motion carried 3-0.

SURPLUS PROPERTY DONATION

Sheriff Robert Downey stated that the Sheriff’s Department purchased a Lowe Industries 16 Big Jon boat sometime in the 1980s when they had divers in the department. Sheriff Garner let the Green Township Fire Department use the boat and they have had it ever since, at least 10 years. They have not been able to get it insured because there is not a title to it. There is no title, but if the Green Township Fire Department has a letter from the Board of Commissioners, they should be able to apply for a title or at least get insurance on it. Rod Bray stated that normally it is difficult to donate county property, but there is a statute that states the Board can transfer property to a fire department. Brian Goss made a motion to donate the boat to the Green Township Fire Department. Motion seconded by Don Adams. Motion carried 3-0.

MINUTES – 11/7/16

Brian Goss made a motion to approve the minutes of the November 7, 2016 meeting. Motion seconded by Don Adams. Motion carried 3-0.

REQUEST TO USE COURTHOUSE SQUARE

Rediscover Martinsville requested the use of the Courthouse Square Gazebo on November 19th for the Adopt-a-Post Program and on December 10th for the Cookie Stroll. Don Adams made a motion to approve the requests. Motion seconded by Brian Goss. Motion carried 3-0.

DISPATCH UPDATE

Scott Hamilton, Morgan County Dispatch Center Director, reported that there have been 22,287 911 calls and 98,155 non-emergency calls. There have been 30,274 CAD calls.

A contractor is doing some dirt work to take care of some drainage issues around the building.

HIGHWAY UPDATE

Jimmy Waggoner, Acting Highway Superintendent, stated that crews are gearing up for the winter season. They are stockpiling sand, putting berms on the new asphalt, and are servicing substation motors.

SHERIFF UPDATE

Sheriff Robert Downey reported that the inmate population is at 341 with 7 DOC inmates, 12 inmates on the work release program, and 19 on the jail corrections program. There have been 10,122 calls for service so far this year.

ENGINEER UPDATE

Larry Smith, Morgan County Highway Engineer, stated that the MPO had a call out for projects and he applied for funding for a realignment project at Mann and Smokey Row Roads. GAI Consultants put together a proposal with a total cost, including engineering and right of way, of \$930,000. There is a 20% match on the construction, and the engineering and right of way costs are the county’s responsibility. This totals \$338,000 for county costs. The cost for this could be spread over three years; the project would not start until 2020 or 2021. Don Adams stated that he was in favor of the project, but felt that the cost was too high. Don Adams made a motion to look into doing the project in-house and not to apply for the funding. Motion seconded by Brian Goss. Motion carried 3-0.

ADJOURNMENT

Brian Goss made a motion to adjourn the meeting. Motion seconded by Don Adams. Motion carried 3-0.

Morgan County Board of Commissioners

Norman Voyles

Brian Goss

Attest:

Dan Bastin, Morgan Co. Auditor

Don Adams