

**THE MORGAN COUNTY BOARD OF COMMISSIONERS MET IN A REGULAR SESSION ON MONDAY, AUGUST 1, 2022 AT 9:30 A.M.**

MEMBERS PRESENT WERE, KENNY HALE, BRYAN COLLIER AND DON ADAMS. DEB VERLEY, EXECUTIVE ASSISTANT; JOSH MESSMER, COUNTY ADMINISTRATOR; DAN BASTIN, COUNTY AUDITOR; AND JIM WISCO, COUNTY ATTORNEY; WERE ALSO PRESENT.

PLEDGE

PRAYER – *Kenny Hale*

**MINUTES**

Don Adams made a motion to approve the minutes of the July 15, 2022 Joint Council and Commissioner meeting and the July 18 meeting minutes. Motion seconded by Kenny Hale. Motion carried 3-0.

**CLAIMS**

Bryan Collier made a motion to approve the July 8 and 22, 2022 payroll and uniform claims of \$734,085.56, \$716,841.31 and \$33,450.00; PERF \$64,615.19, \$64,756.53 and \$3,634.40; FICA \$53,463.86, \$52,194.58 and \$2,559.22; and monthly claims of \$1,861,016.08. Motion seconded by Don Adams. Motion carried 3-0.

**PARKING LOT QUOTES**

Michelle Cooley, Morgan County Maintenance Director, obtained four quotes for resealing, repairing and painting lines on parking lots at the Courthouse, Coroner, Dispatch and Administration Building. The work at the Administration Building will be only minor repairs. The quotes were from RLH Sealcoating, Inc., First Impression Driveways, Always Sealcoating & Paving and West Central Asphalt resealing. West Central was the lowest bid for the Administration Building, Courthouse and Coroner. First Impressions was lowest for Dispatch. Don Adams suggested that Tony Hinkle, Morgan County Highway Engineer and Grant Collinsworth, Morgan County Highway Superintendent, review the bids before making a decision. Don Adams made a motion to table a decision until review by the Highway Department. Motion seconded by Kenny Hale. Motion carried 3-0.

**GRANT APPLICATION - Prosecutor**

Michelle Armstrong, Morgan County Prosecutor's Office was present to request approval of a \$20,000 STOP Grant. The grant is funded through the Indiana Criminal Justice Institute and will be used to implement ODARA (Ontario Domestic Assault Risk Assessment), a risk assessment tool specifically designed to calculate risk for domestic violence offenders. This would give another tool for the judges to see how high of a risk they are. Don Adams made a motion to approve the grant application. Motion seconded by Bryan Collier. Motion carried 3-0.

**HIGHWAY DEPARTMENT JOB DESCRIPTIONS**

Grant Collinsworth stated that they submitted job descriptions to WIS (Waggoner Irwin & Scheele) and they have been classified. Mr. Collinsworth stated that this will be a big step forward in the transition at the Highway Department. Don Adams stated that he like seeing the introductory level for a new employee. Mr. Collinsworth stated that they want to be able to promote from within. Daree Fry, Morgan County HR Director, stated that the next step is approval by the job maintenance committee and then approval by the Council. Ms. Fry stated that the majority of the employees have been classified as a truck driver regardless of their actual duties. This gives employees a clearer path to moving up. This also allows for entry level positions and they can obtain a CDL if they wish to move up. Bryan Collier made a motion to approve the job descriptions. Motion seconded by Don Adams. Motion carried 3-0.

**BRIDGE INVENTORY**

Tony Hinkle stated that United Engineering scored the highest for the 2022-2025 bridge inventory and has been approved by INDOT. Mr. Hinkle requested that the Commissioners sign the agreement. Bryan Collier made a motion to sign the bridge inventory contract. Motion seconded by Kenny Hale. Motion carried 3-0.

**BRIDGE CONTRACT REVIEW – 107, 112, 188**

Mr. Hinkle stated that he has not received the contracts for Bridge #107, Bridge #112 and Bridge #188. Mr. Hinkle stated that he would send out the contracts when he receives them and asked that the Board review them so they could be signed at the next meeting.

**BRIDGE #108 RFP / ON CALL AGREEMENT**

Mr. Hinkle stated that he would like to put out an RFP for engineering services for Bridge #108. This will be an LPA project and will be on a five-year plan.

Mr. Hinkle stated that there are currently three firms that have been approved for on-call projects and their contracts are up this year. Mr. Hinkle would like to issue an RFP for the next year.

### **SNOW REMOVAL RFP**

Mr. Hinkle stated that he would like to put out an RFP for snow removal contracts and advertise it for a three-year contract. Mr. Hinkle asked that the Board review this and they will have it ready for the next meeting.

### **REQUESTS TO USE COURTHOUSE SQUARE**

Debbie Keister-Hubbard was present to request the use of the Courthouse Square to use as a staging area for a Christmas parade on November 26<sup>th</sup> from approximately 4 to 6:30 pm. They have provided their Certificate of Insurance. Don Adams made a motion to approve the request. Motion seconded by Kenny Hale. Motion carried 3-0.

### **REQUEST TO USE ADMINISTRATION BUILDING**

Jamin Baxter was present to request the use of the Sadler Room for a leadership event that they would be selling tickets to on October 26<sup>th</sup> and 27<sup>th</sup>. Kenny Hale stated that they usually allow non-profits use of the space for community events; however, these entities don't typically sell tickets for their events. Mr. Hale asked if this is a non-profit event. Mr. Baxter stated that it is not. Mr. Hale stated that a for-profit business recently used the Courthouse Square for an event that turned out not to be a community event. Mr. Baxter stated that they have other options they can use.

### **RESOLUTION TO DISPOSE OF SURPLUS REAL ESTATE**

Mr. Wisco asked that the documents have the correct legal description and they will need to publish notice. Once this is done, they will be able to finalize the sale. this item be tabled. Don Adams made a motion to approve the Resolution to Dispose of Surplus Real Estate. Motion seconded by Kenny Hale. Motion carried 3-0.

### **RESTROOM QUOTES** – *Burkhart Creek Park*

Kenny Hale stated that \$50,000 was budgeted for the restrooms, but the lowest quote came in at \$55,000 for a refurbished shipping container and the highest was \$127,000 for a traditional pit toilet. Don Adams made a motion to award the quote to Inmod. Motion seconded by Bryan Collier. Motion carried 3-0.

### **BOTTOM ROAD**

Jim Wisco stated that the certified mail containing the offer to purchase was accepted July 29<sup>th</sup>. The landowner has 30 days to accept or decline the offer. This item will be on the September 6<sup>th</sup> agenda unless he hears something before that.

### **CHAPTER 34 UPDATE**

Mr. Wisco asked that this item be tabled. Don Adams made a motion to table. Motion seconded by Kenny Hale. Motion carried 3-0.

### **REQUEST TO USE COURTHOUSE SQUARE**

Kenny Hale stated that Rob Helms submitted a requested to use the Courthouse Square as a backup for the Bicentennial Celebration. They are hoping that the stage area will be complete before September 17<sup>th</sup>, but if not, they are asking for the use of the Square. Bryan Collier made a motion to approve the request. Motion seconded by Don Adams. Motion carried 3-0.

### **TRANSFER LETTER**

Kenny Hale stated that this transfer request for the Parks & Recreation Department is for the Burkhart Creek restrooms. There is a little extra to allow for concrete. Bryan Collier made a motion to approve submitting the letter to the County Council. Motion seconded by Don Adams. Motion carried 3-0.

### **RESIGNATION**

Kenny Hale noted Carole Kinder submitted a letter of resignation from the Community Corrections Advisory Board. Mr. Hale noted that Ms. Kinder has been an asset to the county in the capacities she has served, beginning with the Auditor's Office, Clerk's Office, and other offices to Chief Probation Officer. Don Adams made a motion to accept the resignation. Motion seconded by Kenny Hale. Motion carried 3-0.

### **FOR THE GOOD OF THE COUNTY**

Don Adams stated that the fair started last week and he encouraged people to go out enjoy it. Bryan Collier stated that the Board of Commissioners is working with the Fair Board to address several concerns of the constituents regarding the fair.

Don Adams stated that they were sad to lose Morgan County Clerk, Stephanie Elliott, in a tragic auto

accident, but happy to welcome Tammy Parker, who was sworn in as Clerk on Saturday. Mr. Adams noted that Linda Pruitt was elected to be placed on the November ballot for Morgan County Auditor.

**COMMENT**

Bryan Collier noted that he received a letter from the Elliott family thanking the Board of Commissioners and the County Council for their support during this time.

**ADJOURNMENT**

Bryan Collier made a motion to adjourn the meeting. Motion seconded by Kenny Hale. Motion carried 3-0.

Morgan County Board of Commissioners

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Kenny Hale

Attest:

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Bryan Collier

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Dan Bastin, Morgan Co. Auditor

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Don Adams