

STATE OF INDIANA – COUNTY OF MORGAN

MORGAN _____ COURT

CAUSE NO. _____

PETITIONER / PLAINTIFF

VS.

RESPONDENT / DEFENDANT

SUMMONS

To: _____

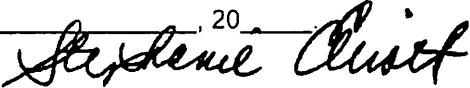
A complaint or claim has been filed against you in the court stated above by the person(s) listed as petitioner/plaintiff. The nature of the case against you is stated within the petition or complaint attached to this summons. The petition or complaint also states the relief or demand made against you.

In most cases, you or your attorney must answer or otherwise respond to the allegations within 20 days after you receive this summons (or 23 days after receipt, if the summons was mailed to you). If you fail to answer or otherwise fail to respond as required by law, judgment by default may be entered against you for the relief or demand requested. If you have questions about your legal rights and obligations, you should consult with an attorney.

If you have a complaint or claim arising from the same transaction or occurrence, you must assert it in your response.

The attorney representing the petitioner or plaintiff in this case is: (If applicable)

Name/Firm: _____
Street: _____
City, State & Zip: _____
Tel: _____

Dated this _____ Day of _____, 20____

Clerk of Morgan Circuit & Superior Courts

The Following Manner of Service is Requested:

- () Certified Mail, Return Receipt Requested. (Requesting party shall prepare stamped, addressed envelopes return receipt requested; with court cause number indicated on the return receipt.)
() Sheriff Service
() Other: _____

RETURN OF SERVICE

The undersigned certifies that a copy of the claim has been served:

☐ by delivering a copy of this claim personally to the person to be served on the _____ day of _____, 20____ at _____M.

The address of the person served is:

☐ as stated on the face of the claim

☐ _____

☐ By leaving a copy of the claim with a person of suitable age & discretion (that person being) _____ at the dwelling house or usual place of abode of the person to be served. Residence was verified by _____. Service was made on the _____ day of _____, 2019____ at _____M in addition a copy of the claim was mailed on the _____ day of _____, 2019____.

☐ At the address stated on the face of the claim.

☐ At _____

☐ By leaving a copy of this claim at the dwelling house or usual place of abode of the person to be served. Residence was verified by _____. A copy was left on the _____ day of _____, 2019____ at _____M. In addition, a copy of the claim was mailed on the _____ day of _____, 2019____ by first class mail to the person served:

☐ At the address stated on the face of the claim.

☐ At _____

☐ The undersigned certifies to the court that this claim has not been served because:

☐ The person to be served no longer lives in Morgan County (their new address is: _____)

☐ the person to be served cannot be located in Morgan County.

Sheriff

By _____

SERVICE PURSUANT TO TRIAL RULE

☐ The undersigned certifies that a copy of the claim and a copy of the complaint/petition has been served pursuant to the trial rule _____ as follows:

Signature: _____

SERVICE ACKNOWLEDGMENT

A copy of the NOTICE OF CLAIM filed in this case was received by me this _____ day of _____, 20____, at _____

Signature of Defendant