

STATE OF INDIANA)
)
COUNTY OF MORGAN)

SUMMONS FOR JURY DUTY

Morgan County Circuit & Superior Courts
Morgan County Courthouse
10 E. Washington Street
Martinsville, IN 46151

#Juror Number
Name
Address

YOU ARE HEREBY SUMMONED TO SERVE AS A JUROR before the Morgan Circuit & Superior Courts, Morgan County, Indiana, Morgan County Courthouse, 10 E. Washington Street, Martinsville, Indiana on the date and time shown below:

YOUR JURY DATE IS:

Date to Serve at (Time to Appear)

**Court to Report To
Phone Number**

Deferral From Service: You must appear for jury service at the above time and date, unless you have been disqualified or granted a deferral due to undue hardship, extreme inconvenience or necessity. If you request to be deferred, you must call the court office for the Court indicated above. All requests for a deferral must be approved by the Judge and may require documentation verifying the condition or facts in support of the request.

Questions: Any questions concerning this Summons can be directed to the individual court office indicated above.

Cancellation of Trial: In the event the trial you are scheduled to serve for as a juror is cancelled, then the Court will attempt to notify you by telephone on the number provided by you on your Juror Questionnaire (filled out and returned when you received your Notice of Jury Service at the end of last year). Please be advised that trials often may be settled or cancelled up to and including the day listed above.

**IF YOU FAIL TO APPEAR YOU MAY BE FOUND
IN CONTEMPT AND SANCTIONED BY THE COURT**

INFORMATION FOR JURY SERVICE

ATTIRE:

Business casual. A sweater or light jacket is suggested as the courtroom temperatures vary.

SECURITY:

You will be required to pass through security to enter the building. No weapons or firearms are permitted.

MEALS:

You will need to provide for your own meals. Meals are not provided unless a jury is sequestered or in deliberations. You should notify staff if you have any special dietary needs.

CHILD CARE:

Child care is NOT provided. Children will not be permitted into the courtroom and you must make your own arrangements for child care.

CELL PHONES/ELECTRONICS:

Cell phones and personal electronic devices (laptops, tablets, etc.) are prohibited in the Courtroom and will be held by court staff during jury selection and trials. You are encouraged not to bring such devices, if possible.

DIRECTIONS: The Morgan County Courthouse is located at 10 E. Washington Street, Martinsville, Indiana. The Courthouse is handicapped accessible and you must access the Courthouse via the south doors (facing Washington Street). Upon entering the Courthouse you should proceed to your designated courtroom. If you have questions, Courthouse security can assist you.

LENGTH OF SERVICE:

Length of service is one day, or until the assigned trial is complete. You will be informed the estimated trial length when you arrive at court.

ATTENDANCE FEES:

You will receive \$15.00 for reporting for jury duty and \$40.00 per day if you are selected. All jurors receive reimbursement for mileage at the applicable state rate.

AUXILIARY AIDS:

Contact the Jury Administrator or the court office if you need any auxiliary aides and/or services.

PARKING:

You may park in the Courthouse parking lot that surrounds the Courthouse or on the streets adjacent to the Courthouse. The 2 hour time limit is not enforced.

TRANSPORTATION:

Public transportation is not currently available, if you are in need of transportation contact the Jury Administrator or court staff to make arrangements.