



# “If You See Something, Say Something”<sup>TM</sup> SUSPICIOUS ACTIVITY



**Improved awareness can prevent businesses from being used in illicit or terrorist activities.  
Be aware. Your effort makes a difference.**

## What to look for?

- ✓ Person(s) taking notes, drawings, photos, or videos of your business
- ✓ Person(s) attempting to gain information in person, by phone, or by email about your business operations (specifically about security measures and personnel)
- ✓ Person(s) conducting surveillance of self-service areas (i.e., salad bars, condiment areas, and open bulk containers)
- ✓ Person(s) attempting to gain access to restricted or unauthorized areas
- ✓ Thefts of employee uniforms, badges, or packaging labels
- ✓ Employees changing working behavior or working irregular hours
- ✓ Unattended vehicles illegally parked near your business
- ✓ Unattended items (e.g., backpacks, boxes) within or near your business



## What can you do?

- ✓ Notify management if you observe something suspicious
- ✓ Secure open containers of food or ingredients in food preparation areas appropriately
- ✓ Control access of all employees, delivery personnel, and patrons to food storage and preparation areas
- ✓ Keep doors locked as appropriate and prevent access to food preparation and storage areas, including loading docks
- ✓ Monitor self-service areas (i.e., salad bars, condiment areas, open bulk containers) for evidence of tampering
- ✓ Monitor products for retail sale for evidence of tampering (i.e., damaged packages, evidence of resealing of packages, leaking packages)
- ✓ Monitor the security of the premises as appropriate
- ✓ Conduct background checks on employees
- ✓ Train employees on awareness of suspicious activity and reporting procedures

### **If you suspect that a patron has consumed contaminated food:**

If it is an emergency situation, DIAL 911.

Contact your local public health department: \_\_\_\_\_

### **Concerned? Contact local authorities to report suspicious activity.**

Local Police: \_\_\_\_\_ Contact \_\_\_\_\_

Local FBI Office: \_\_\_\_\_

To identify your local FBI field office visit <http://www.fbi.gov/contact-us/field>.

Those having witnessed suspicious activity can also submit a “tip” at <https://tips.fbi.gov/>.

Photos courtesy of: (1) Salad Plate: <http://www.dvo.com/newsletter/monthly/2009/june/images/salad.jpg>; accessed 06/21/2010; (2) Man taking a serving from salad bar: [http://posnation.com/graphics/00000001/categories/Cafeteria\\_POS.png](http://posnation.com/graphics/00000001/categories/Cafeteria_POS.png); (3) Hot food buffet selection: <http://67.99.204.233/Merchant2/graphics/00000001/TILES/tiles.jpg>; accessed 06/21/2010; (4) Salad bar selection: [http://upload.wikimedia.org/wikipedia/commons/e/e8/Salad\\_bar.JPG](http://upload.wikimedia.org/wikipedia/commons/e/e8/Salad_bar.JPG); accessed 06/15/2010; If You See Something, Say Something <sup>TM</sup> used with permission of the NY Metropolitan Transportation Authority