



Morgan County Board of Commissioners

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www.MorganCounty.in.gov

Addendum to Request for Proposals

**Collection, Transportation, and Processing of Recyclable Materials
Collected at the Morgan County Recycling Drop-Off Center**

This addendum includes questions posed by prospective bidders and answers from Morgan County Government. In addition, it provides updated information, such as an updated site plan, for review by prospective bidders as part of their RFP submission.

Questions and Answers:

1. When the Center is “staffed”, how much attention is given to monitoring the usage of the recycling containers, specifically what’s going into the containers?

County staff will be available to assist with cars as they pull in to assess the contents that will be deposited. Monitoring is important to do in-person, rather than staying in the office.

2. Other than surveillance equipment and signage, what will be in place to reduce contamination rates on site?

The site will be gated and fenced for additional security in off hours, and is located next to a newly constructed 24/7 County EMS Station. It is also directly off of SR 67, which is a high visibility area.

3. In addition to on-site signage, how does the Recycling District intend to educate the public on proper use of the recycling containers?

There will be County staff on-site to help the public understand where to deposit recyclables. In addition, the County will issue a press release and launch an update website with information about the recycling drop-off site.

4. What are the hours of operation of the Recycling Center?

The Current Plan:

- Sunday - Closed
- Monday – 7:30-4:00
- Tuesday – Closed
- Wednesday – 10:30 – 7:00
- Thursday – 7:30 – 4:00
- Friday – 7:30 – 4:00
- Saturday – 8:00-12:00

5. What are the hours of operation of the recycling site after the Recycling Center is closed?

There are no hours for people to do drop-offs if the Recycling Center is closed. The facility is gated, and drop-offs are only allowed during operating hours.

6. How will the Recycling District manage excessive contamination of unacceptable items or large item contamination within the containers?

Staff will be on-site and assisting with what is deposited into the receptacles. There are also security cameras on-site if any instances do occur.

7. Do you have any additional drawings or depictions of the Recycling center, including the area where the recycling dumpsters will sit?

Yes, we are attaching an updated plan to this addendum.

8. Can the recyclable items be comingled?

We don't envision allowing the comingling of items at this time.

9. Do you have electrical supplied that would support compactors?

At this time there is not adequate power to support compactors.

10. How many compactors would the county prefer?

This question is answered in #9 above.

11. Will the company that picks up the items be loading from a dock or from the ground?

They will be loading from the ground.

12. Are there a proposed number of hauls that will need to occur in a week?

An approximate volume of recyclables was included in the RFP notice to bidders from a 2022 IDEM report for Morgan County. With a volume that is difficult to fully anticipate, we are looking for the bidders to propose a pickup schedule, that can be adjusted after the contract is awarded by the County, if necessary. We believe that a weekly pickup is the minimum.

13. Will there be set hours for the facility?

This question is answered in #4 above.

14. Will the vendor have access to the facility outside of the open hours for pickup?

Yes. If there will be a scheduled pick-up time that can be discussed with the company that is awarded the contract.

Further Clarifications:

In addition to the above questions and answers, there is an updated Exhibit A that serves as the construction site plan for the future recycling drop-off site.

Also, the County desires for the selected vendor to provide signage for each of the receptacles provided by the vendor so that it is clear which recyclables are permitted in each receptacle.