

*2023*  
RESOLUTION NO. 5-1 B

**A RESOLUTION OF THE BOARD OF COMMISSIONERS  
OF MORGAN COUNTY, INDIANA ADOPTING A PRIVACY AND  
DATA SECURITY INCIDENT RESPONSE PLAN FOR THE COUNTY**

**WHEREAS**, Morgan County, Indiana (the "County") is a municipality organized and existing entity under the provisions of Ind. Code § 36-2-2 *et.-seq.*;

**WHEREAS**, under Ind. Code § 36-2-2-1 the Morgan County Commissioners ("Commissioners") serve together as the Executive of the County (the "Executive"); and

**WHEREAS**, because of the Commissioners' desire to further safeguard the County's information and protect Morgan County residents, the Commissioners desire to adopt a Privacy and Data Security Incident Response Plan ("IRP") that outlines procedures to be followed for responding to suspected or confirmed incidents involving privacy and data security matters for Morgan County and all of its subsidiaries; and

**NOW, THEREFORE, BE IT RESOLVED BY THE** Board of Commissioners of Morgan County, Indiana as follows:

**Section 1.** The foregoing recitals are fully incorporated herein by reference.

**Section 2.** The IRP, which has been reviewed by the Commissioners and all other relevant parties, is hereby approved, adopted, and incorporated in its final form as of April 15, 2023. An Executive Summary of the IRP, attached and incorporated here as Exhibit A, outlines the purpose and general guidance provided by the IRP.

**Section 3.** All prior Resolutions or parts thereof inconsistent with any provision of this Ordinance are hereby repealed.

**Section 4.** If any portion of this Resolution is for any reason declared to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portions of this Resolution so long as enforcement of the same can be given the same effect.

**Section 5.** This Resolution shall be in full force and effect from and after its passage and signing by the Commissioners.

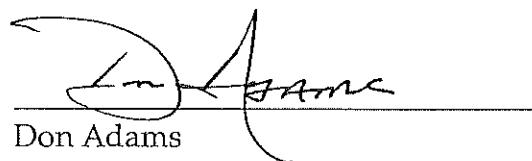
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DULY ADOPTED by the Board of Commissioners of Morgan County, Indiana at a regularly scheduled public meeting held on this, the 15<sup>th</sup> day of May, 2023.

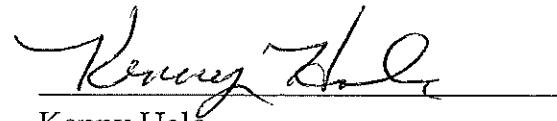
MORGAN COUNTY  
BOARD OF COMMISSIONERS



Bryan Collier



Don Adams



Kenny Hale

ATTEST:



Linda Pruitt

Linda Pruitt, Auditor

**EXHIBIT A – RESOLUTION NO.\_\_\_\_\_**

**Executive Summary of Morgan County, Indiana's  
Privacy and Data Security Incident Response Plan**

Morgan County's Privacy and Data Security Incident Response Plan ("IRP" or "Plan") sets forth the detailed procedures to be followed for responding to suspected or confirmed incidents involving privacy and data security matters for Morgan County, Indiana, and all of its subsidiaries. All subsidiaries are expected to follow this plan, and coordinate efforts with Morgan County.

**DETAILED PLANS**

The IRP sets out detailed plans for responding to privacy and data security incidents of all types, including the relevant Team Leads in case such issues arise, and each team member's duties, with specified and expected actions and response times for each level of breach.

**SCALABILITY**

In addition, the IRP is intended to be scalable. Its use is not necessary for every privacy and data security incident, as many incidents are small and routine, requiring only a call to the Information Technology Services Department and a single responder. The IT staff is trained to refer all suspected or confirmed Security Incidents to the Security Response Team Lead or his/her designee. It is left to the judgment of the Security Response Team Lead to determine when to refer the matter to the company's Legal Counsel. It is left to the judgment of the Security Response Team Lead and/or the Legal Counsel to convene the Incident Response Team. It will generally be necessary to convene the Incident Response Team for all "significant" or "high-visibility" incidents described below. If the Incident Response Team is convened, this plan document must be consulted, and the elements appropriate to the individual incident must be used.

**REPORTING**

Through these efforts, it's important to highlight Morgan County's policy is to address not only suspected or confirmed incidents, but also any suspected weaknesses. This proactive approach helps protect the confidentiality, integrity, and availability of Morgan County's data. By following a "*see something, say something*" approach, any suspected weaknesses can be addressed before the condition is exploited. To that end,

there is a specific report outline for certain types of serious incidents to ensure that the County is legally compliant with such obligations.

\* \* \*

In conclusion, the Commissioners believe that the IRP is a vital step toward further protecting the County and its residents from a privacy and cyber security breach. It also ensures that if there is a breach, the County and all its subsidiaries and employees are prepared to act swiftly and with purpose to mitigate any harm.