

INSTRUCTIONS

DIVORCE WITH CHILDREN WITHOUT AGREEMENT

47

STATE OF INDIANA) IN THE NAME OF COUNTY SUPERIOR/CIRCUIT COURT
) SS: CIVIL DIVISION, ROOM _____
 COUNTY OF NAME OF COUNTY) CAUSE NO. _____

IN RE THE MARRIAGE OF:

YOUR FULL NAME
 Petitioner,

v.

YOUR SPOUSE'S FULL NAME
 Respondent.

APPEARANCE BY UNREPRESENTED PERSON IN CIVIL CASE

This Appearance Form must be filed on behalf of every party in a civil case.

1. My name is: YOUR FULL NAME and I am
 Initiating (filing)
 Responding (answering or defending)
 Intervening

in this case I am not represented by a lawyer.

2. Contact information for receiving legal service of documents and case information as required by Court Rules. *(NOTE: If you are the Initiating party and this case, or a related case, involves a protection from abuse order, a workplace violence restraining order, or a no-contact order, you must provide an address for the purpose of legal service of documents but that address should not be one that exposes the whereabouts of the petitioner.)*

Address: YOUR ADDRESS

Email address: YOUR EMAIL ADDRESS

→ I will accept service at the above email address

Phone: YOUR PHONE

Fax: YOUR FAX NUMBER

OR, if in the related case, you have used the Attorney General Confidential address, you may check the box below:

Attorney General confidential address

CHECK THIS BOX IF YOU WOULD LIKE TO RECEIVE COURT DOCUMENTS THROUGH A CONFIDENTIAL ADDRESS PROVIDED BY THE ATTORNEY GENERAL'S OFFICE. THIS IS USUALLY USED IN CASES INVOLVING DOMESTIC VIOLENCE.

IF YOU ARE THE PERSON STARTING THE CASE, CHECK 'INITIATING'. IF YOU ARE THE PERSON ANSWERING THE CASE (YOU ARE THE RESPONDENT) CHECK 'RESPONDING'.

IF YOU CHECK THIS BOX YOU MAY NOT GET ANY DOCUMENTS BY MAIL. ALL YOUR COURT DOCUMENTS MAY BE EMAILED TO YOU

3. This is a LEAVE BLANK case type as defined in Administrative Rule 8(B)(3).
(This clerk will tell you the case type if you don't know it, so you may handwrite your response at the Clerk's Office.)

4. There are related cases: (If yes, please indicate below)

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

Yes IF YOU HAVE ANY OTHER CASES RELATED TO YOUR DIVORCE, CHECK 'YES.'
No

Caption and case number of related cases:

Caption: If you selected yes, put the names of the parties here Case No. If you selected yes, write the case number here

Caption: _____ Case No. _____

Caption: _____ Case No. _____

Caption: _____ Case No. _____

Caption: _____ Case No. _____

Caption: _____ Case No. _____

Additional information as required by local rule:

IF LOCAL COURT RULE REQUIRES YOU TO PROVIDE ADDITIONAL INFORMATION, INCLUDE IT HERE.

PRINT THIS FORM AND THEN SIGN HERE

Signature

CERTIFICATE OF SERVICE

I hereby certify that I sent a copy of this Appearance by first class mail to the opposing party if the opposing party is not represented by an attorney on

Month, day and year you sent this to the other party

PRINT THIS DOCUMENT AND SIGN HERE

Signature

INSTRUCTIONS

DIVORCE WITH CHILDREN AND WITHOUT AGREEMENT

STATE OF INDIANA) IN THE COUNTY SUPERIOR/CIRCUIT COURT
) SS: CIVIL DIVISION, ROOM _____
 COUNTY OF COUNTY) CAUSE NO. _____

IN RE THE MARRIAGE OF:

YOUR FULL NAME _____
 Petitioner,

v.

YOUR SPOUSE'S FULL NAME _____
 Respondent.

VERIFIED PETITION FOR DISSOLUTION OF MARRIAGE

CHECK THIS BOX With Request for Provisional Orders

The Petitioner, YOUR NAME, now states:

1. Petitioner and Respondent were married on DATE YOU WERE MARRIED and separated on DATE YOU WERE SEPARATED.
2. PARTY WHO HAS LIVED IN COUNTY FOR 3 MOS. has been a continuous resident of COUNTY County for the last three months.
3. PARTY WHO HAS LIVED IN INDIANA 6 MOS has been a continuous resident of the State of Indiana for the last six months.
4. Children:

There are no children of the marriage.

There are NUMBER children of the marriage, namely:

CHECK THIS BOX, ENTER THE NUMBER OF CHILDREN YOU HAVE WITH YOUR SPOUSE AND THEN LIST THEIR NAMES AND BIRTH DATES.

Name	Date of Birth
NAME OF CHILD	DATE OF BIRTH
_____	_____
_____	_____
_____	_____
_____	_____

And that PARENT WHO SHOULD HAVE CUSTODY is the fit and proper person to have custody of the minor child(ren).

INDICATE WHETHER THERE ARE OPEN CASES THAT ARE RELATED. IF THERE ARE, LIST THEM BELOW.

- There are no other open cases related to this child.
 There are other open cases related to this child. They are:

Location (County and State)

Cause/Case Number

COUNTY AND STATE OF RELATED CASE

CAUSE NUMBER OF RELATED CASE

CHECK THIS BOX IF THERE ARE NO DEBTS OR PERSONAL PROPERTY TO DIVIDE

5. Debts and property.

CHECK THIS BOX IF THERE IS PROPERTY YOUR SPOUSE HAS THAT YOU WANT, OR DEBTS THAT YOU OWE THAT YOU THINK YOUR SPOUSE SHOULD PAY.

There are no debts/personal property to divide.

Petitioner wishes the court to divide the following debts/personal property.

- a. _____
- b. _____
- c. _____
- d. _____

IF YOU WOULD LIKE YOUR MAIDEN NAME RESTORED, CHECK THIS BOX AND INCLUDE YOUR FORMER NAME IN THE BLANK.

6. _____ is not pregnant.

7. Neither party is a member of the military.

8. This marriage has suffered an irretrievable breakdown and should be dissolved.

9. Change of name:

Petitioner would like the following former name restored: _____
FORMER NAME (MAIDEN NAME)

IF YOU ARE THE PETITIONER AND DO NOT REQUEST A NAME CHANGE, CHECK HERE

Petitioner does not request a name change.

I request that this Court issue its order dissolving the marriage of the parties, and for all other just and proper relief and until this matter is finalized:

CHECK THIS BOX

I do not request any provisional orders.

I request the following provisional orders (*for divorce without agreement only*):

PLACE A CHECK BESIDE EACH ORDER YOU WOULD LIKE THE JUDGE TO ISSUE

Temporary custody of the minor child(ren);

Temporary child support for the minor child(ren);

A SEPARATE CASE IS REQUIRED FOR A PROTECTION ORDER INVOLVING DOMESTIC VIOLENCE, AND YOU MUST FILE IT AS A SEPARATE CASE. IF YOU ARE SEEKING A PROTECTION ORDER, YOU MAY OBTAIN A FORM FROM THE CLERK OF THE COURT OR SEEK HELP FROM A VICTIM ADVOCATE.

WWW.IN.GOV/JUDICIARY/CENTER2645.HTM

- Temporary parenting time for the noncustodial parent;
- Temporary possession of the marital residence;
- Temporary division of debts;
- Temporary division of property;
- Spousal maintenance;
- Restraining the parties from removing the child(ren) from the state without the permission of the court or all parties;
- Restraining the parties from transferring, encumbering, concealing, or in any way disposing any of the property of the parties;
- Other: _____

I affirm under the penalties of perjury that the foregoing representations are true.

PRINT THIS DOCUMENT AND THEN SIGN HERE IN PEN

Signature

CERTIFICATE OF SERVICE

INSERT THE DAY, MONTH AND YEAR YOU SENT THIS DOCUMENT TO THE OTHER PARTY.

I hereby certify that I sent a copy of this document by first class mail to the other party's lawyer, or the other party if the other party is not represented by a lawyer, on this _____ DAY day of _____ MONTH, 20 _____ YEAR.

PRINT THIS DOCUMENT AND THEN SIGN HERE IN PEN

Signature

INSTRUCTIONS

DIVORCE WITH CHILDREN WITHOUT AGREEMENT

STATE OF INDIANA)
) SS: IN THE NAME OF COUNTY SUPERIOR/CIRCUIT COURT
 COUNTY OF NAME OF COUNTY) CIVIL DIVISION, ROOM _____
 CAUSE NO. _____

IN RE THE MARRIAGE OF:

YOUR FULL NAME
 Petitioner,

v.

YOUR SPOUSE'S FULL NAME
 Respondent.

SUMMONS

[For Dissolution of Marriage Cases Only]

The State of Indiana to Respondent: YOUR SPOUSE'S NAME AND ADDRESS

You have been sued by your spouse for dissolution of marriage. The case is pending in the Court named above.

If this Summons is accompanied by a Notice of Hearing, you must appear in Court on the date and time stated on the Notice of Hearing. IF YOU DO NOT APPEAR, EVIDENCE MAY BE HEARD AND A DECISION MAY BE MADE BY THE COURT. If a Temporary Restraining Order is issued, it is effective immediately upon your receipt or knowledge of the Order.

If you wish to retain an attorney to represent you in the matter, it is advisable to do so before the date stated on the Notice of Provisional Hearing.

If you take no action in this case after receipt of this Summons, the Court can grant a Dissolution of Marriage and/or make a determination that may include but not limited to any of the following: paternity, child custody, child support, maintenance, visitation, property (real or personal), and other distribution of assets and debts, attorney fees and costs.

Dated: LEAVE BLANK _____

LEAVE BLANK _____, Clerk

LEAVE BLANK _____, County

CHECK THE BOX THAT SAYS HOW YOU WOULD LIKE YOUR SPOUSE TO BE SERVED. EACH METHOD HAS AN ADDITIONAL COST.

The following manner of service of Summons is hereby designated:

- Registered/Certified mail to be sent by the Clerk
- Service by Sheriff on Individual at address shown above
- Service by Sheriff at place of employment, (name and address of spouse's employer):

SHERIFF'S RETURN OF SERVICE OF SUMMONS

I hereby certify that I have served this summons on the _____ day of _____, 20__.

By delivering a copy of the Summons and a copy of the complaint to the Respondent identified on the first page of Summons.

By leaving a copy of the Summons and a copy of the complaint at _____ which is the dwelling place or usual place of abode of and by mailing a copy of the Summons to the Respondent at the above address.

Other Service or Remarks: _____

LEAVE BLANK

LEAVE BLANK

Sheriff's costs

Sheriff

By: LEAVE BLANK

Deputy

CLERK'S CERTIFICATE OF MAILING

I hereby certify that on the _____ day of _____, 20__ , I mailed a copy of this Summons and a copy of the Petition to the Respondent identified on the first page of the Summons by (registered or certified mail), [_____] requesting a return receipt, at the address provided by the Petitioner.

Dated: LEAVE BLANK _____

LEAVE BLANK _____

Clerk, LEAVE BLANK _____ County

LEAVE THIS SECTION BLANK

LEAVE THIS SECTION BLANK

INSTRUCTIONS
DIVORCE WITH CHILDREN
WITHOUT AGREEMENT

RETURN ON SERVICE OF SUMMONS BY MAIL

LEAVE
THIS
SECTION
BLANK

I hereby certify that the attached receipt was received by me showing that the Summons and a copy of the Petition mailed to the Respondent identified on the first page of this Summons was accepted by the Respondent on the _____ day of _____, 20____.

I hereby certify that the attached return receipt was received by me showing that the Summons and a copy of the Petition was returned not accepted on the _____ day of _____, 20____.

I hereby certify that the attached return receipt was received by me showing that the Summons and a copy of the Petition mailed to the Respondent identified on the first page of this Summons was accepted by _____ on behalf of the Respondent on the _____ day of _____, 20____.

Dated: _____ LEAVE BLANK

LEAVE BLANK
Clerk, _____ LEAVE BLANK _____ County

**INSTRUCTIONS
LEAVE THIS PAGE BLANK**

INSTRUCTIONS

**DIVORCE WITH CHILDREN
WITHOUT AGREEMENT**

STATE OF INDIANA)
) IN THE COUNTY SUPERIOR/CIRCUIT COURT
) SS: CIVIL DIVISION, ROOM _____
COUNTY OF NAME OF COUNTY) CAUSE NO. _____

IN RE THE MARRIAGE OF:

YOUR FULL NAME _____
Petitioner,

v.

YOUR SPOUSE'S FULL NAME _____
Respondent.

NOTICE OF PROVISIONAL HEARING

A Verified Petition for Dissolution of Marriage and Request for Provisional Orders has been filed in this Court. The Court now sets this matter for a Provisional Hearing on LEAVE BLANK at LEAVE BLANK a.m./p.m. The parties must be prepared to present evidence in support of their petition. Failure to appear may result in matters being decided in your absence.

So ordered this LEAVE BLANK _____

LEAVE BLANK _____
Judicial Officer

Distribution:

YOUR NAME AND ADDRESS _____

YOUR SPOUSE'S NAME AND ADDRESS _____

INSTRUCTIONS

DIVORCE WITH CHILDREN AND WITHOUT AGREEMENT

STATE OF INDIANA) IN THE COUNTY SUPERIOR/CIRCUIT COURT
)SS:
 COUNTY OF COUNTY) CASE NO. _____

IN RE THE MARRIAGE OF:

YOUR FULL NAME
 Petitioner,

v.

YOUR SPOUSE'S FULL NAME
 Respondent

TEMPORARY ORDER

Petitioner appears/does not appear and Respondent appears/does not appear for provisional hearing on LEAVE BLANK. The court having been duly advised in this matter now finds the following:

Petitioner/Respondent is awarded custody of the minor child(ren).
 Petitioner / Respondent shall pay temporary child support for the minor child(ren) in the amount of \$ BLANK per week beginning on LEAVE BLANK. All support payments shall be made through the County Clerk's Office (cash payments only) or the State Central Collection Unit PO Box 7130, Indianapolis, Indiana 46220-7130 (any payments other than cash). The court shall issue and immediately activate Income Withholding Order pursuant to SJ-16-15 to any employer or income provider to the child support Obligor.

LEAVE
BLANK

Petitioner / Respondent shall be responsible for the first \$ BLANK of uninsured medical expenses for the minor child(ren). Thereafter, Petitioner shall be responsible for xx% and Respondent for BLANK% of uninsured medical expenses for the minor child(ren).

LEAVE
BLANK

Petitioner / Respondent shall have temporary parenting time with the minor child(ren) as the parties agree or according to the Indiana Parenting Time Guidelines.

Petitioner / Respondent shall have temporary possession of the marital residence.

Petitioner/Respondent shall maintain medical, dental and optical insurance as available through employment, or Health Insurance Marketplace, or by government provided insurance for the following persons:

LEAVE
BLANK

LEAVE BLANK

There shall be a temporary division of debts as follows:
 a. Petitioner shall be responsible for the following debts:

LEAVE BLANK

LEAVE
BLANK

b. Respondent shall be responsible for the following debts:

LEAVE BLANK

There shall be a temporary division of property, as follows:

LEAVE
BLANK

a. Petitioner shall have sole possession of the following items of property:

LEAVE BLANK

b. Respondent shall have sole possession of the following items of property:

LEAVE BLANK

There shall be a temporary division of motor vehicles, as follows:

LEAVE
BLANK

a. Petitioner shall have temporary possession of the following vehicles:

(Vehicle #1, Make, Model, and Year)

(Vehicle #2, Make, Model, and Year)

b. Respondent shall have temporary possession of the following vehicles:

(Vehicle #1, Make, Model, and Year)

(Vehicle #2, Make, Model, and Year)

There shall be a temporary restraining order in effect during these proceedings:

LEAVE
BLANK

Restraining the parties from removing the child(ren) from the state without the permission of the court or all parties;

Restraining the parties from transferring, encumbering, or concealing, or in any way disposing of any of the property of the parties;

Other:

LEAVE BLANK

ALL OF WHICH IS SO ORDERED

LEAVE BLANK

LEAVE BLANK

Judicial Officer

Distribution:

YOUR FULL NAME AND ADDRESS

YOUR SPOUSE'S FULL NAME
AND ADDRESS

INSTRUCTIONS

**DIVORCE WITH CHILDREN
WITHOUT AGREEMENT**

STATE OF INDIANA)
) IN THE COUNTY SUPERIOR/CIRCUIT COURT
) SS: CIVIL DIVISION, ROOM ROOM
COUNTY OF COUNTY) CAUSE NO. CAUSE NUMBER

IN RE THE MARRIAGE OF:

YOUR FULL NAME

Petitioner,

v.

YOUR FULL NAME

Respondent.

FOR THE SECTION ABOVE THE DOTTED LINE, LOOK AT THE PAPERS YOU HAVE FROM THIS CASE AND COPY THE INFORMATION HERE AS IT APPEARS ON THOSE COURT PAPERS.

MOTION FOR FINAL HEARING

The Petitioner now states that sixty (60) days have passed since the filing of the Verified Petition for Dissolution of Marriage and requests that this matter be set for Final Hearing on the next available hearing date.

PRINT THIS DOCUMENT AND SIGN HERE

Signature

YOUR ADDRESS

INSTRUCTIONS
DIVORCE WITH CHILDREN
WITHOUT AGREEMENT

ENTER THE DATE
YOU WILL
FILE THIS
FORM AND
MAIL IT TO
THE OTHER
PARTY

CERTIFICATE OF SERVICE

I hereby certify that I sent a copy of this document by first class mail to the other party's lawyer, or the other party if the other party is not represented by a lawyer, on this DAY day of MONTH, 20YEAR.

PRINT THIS FORM AND SIGN HERE

Signature

INSTRUCTIONS

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WITHOUT AGREEMENT**

STATE OF INDIANA)
) SS: IN THE NAME OF COUNTY SUPERIOR/CIRCUIT COURT
) COUNTY OF NAME OF COUNTY CIVIL DIVISION, ROOM ROOM NO.
 CAUSE NO. CAUSE NO.

IN RE THE MARRIAGE OF:

YOUR FULL NAME
Petitioner,

v.

YOUR SPOUSE'S FULL NAME
Respondent.

FOR THE SECTION ABOVE THE DOTTED LINE, LOOK AT THE PAPERS YOU HAVE FROM THIS CASE AND COPY THE INFORMATION HERE AS IT APPEARS ON THOSE COURT PAPERS.

ORDER SETTING FINAL HEARING

The Petitioner has filed a Motion for a Final Hearing which the court has considered and now grants.

IT IS THEREFORE ORDERED that the final hearing for this matter shall be held on

LEAVE BLANK at LEAVE BLANK a.m./p.m. [The court allows
LEAVE BLANK for the hearing.]

So ordered this LEAVE BLANK

LEAVE BLANK
Judicial Officer

Distribution:

YOUR FULL NAME AND ADDRESS

YOUR FULL NAME AND ADDRESS

INSTRUCTIONS

**DIVORCE WITH CHILDREN
WITHOUT AGREEMENT**

STATE OF INDIANA) IN THE NAME OF COUNTY SUPERIOR/CIRCUIT COURT
) SS: CIVIL DIVISION, ROOM ROOM NO.
COUNTY OF NAME OF COUNTY CAUSE NO. CAUSE NO.

IN RE THE MARRIAGE OF:

YOUR FULL NAME
Petitioner,

v.

YOUR SPOUSE'S FULL NAME
Respondent.

FOR THE SECTION ABOVE THE DOTTED LINE, LOOK AT THE PAPERS YOU HAVE FROM THIS CASE AND COPY THE INFORMATION HERE AS IT APPEARS ON THOSE COURT PAPERS.

DECREE OF DISSOLUTION OF MARRIAGE

LEAVE
BLANK

The Court having reviewed the Verified Petition for Dissolution of Marriage and having held a final hearing in this matter, now finds the following:

The parties having submitted a Settlement Agreement and the Court having seen and considered the Verified Petition of Dissolution of Marriage and Verified Waiver of Final Hearing submitted by the parties, now approves the following:

1. The parties were married on DATE YOU WERE MARRIED and separated on

DATE YOU WERE SEPARATED

2. PARTY LIVED IN COUNTY FOR 3 MOS. has been a continuous resident of

NAME OF COUNTY LIVED IN FOR LAST THREE MONTHS County for the last three months, and the State of

Indiana for the last six months prior to the filing of the Verified Petition for Dissolution of Marriage.

3. _____ pregnant.

IF THE MARRIAGE IS OF A MALE/FEMALE COUPLE, ENTER THE WORDS 'IS NOT' IN THE BLANK. IF THE MARRIAGE INVOLVES A SAME SEX COUPLE, ENTER THE WORD 'IS' IN THE BLANK.

4. Neither party is a member of the military.

5. Children:

There are no children of the marriage.

There are _____ children of the marriage; namely:

IN THIS BLANK, ENTER THE PARTY TITLE (PETITIONER OR RESPONDENT) FOR THE WIFE. IF THE MARRIAGE IS OF A SAME SEX COUPLE, ENTER THE WORDS 'NEITHER PARTY.'

CHECK THIS BOX AND FILL IN THE NUMBER OF CHILDREN YOU HAVE WITH YOUR SPOUSE.

Name NAME OF CHILD	Date of Birth DATE OF BIRTH
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

6. Custody and care of the minor child(ren).

It is in the best interest of the child(ren) that:

The parties shall have joint legal custody over the minor child(ren) with Petitioner being the primary custodial parent.

The parties shall have joint legal custody over the minor child(ren) with Respondent being the primary custodial parent.

Petitioner shall have sole legal custody of the minor child(ren) and shall be the primary custodial parent.

Respondent shall have sole legal custody of the minor child(ren) and shall be the primary custodial parent.

Other: *(please describe in detail)*

7. Parenting time.

Parenting time with the minor child(ren) shall be as follows:

<input type="checkbox"/> Petitioner	Shall have parenting time with the minor child(ren), at a minimum, as set out by the Parenting Time Guidelines
<input type="checkbox"/> Respondent	

-OR-

LEAVE
PARAGRAPHS
#6-#17 BLANK

INSTRUCTIONS
DIVORCE WITH CHILDREN
WITHOUT AGREEMENT

Other. The parties agree that it is in the best interests of the minor child(ren) to follow a parenting time schedule that does NOT follow the Indiana Parenting Time Guidelines (please describe the schedule in detail and give reasons why the alternative schedule is justified).

8. Child support.

Petitioner

Respondent

will pay child support in the amount of _____ per week as shown by the attached child support worksheet, beginning on the first Friday following the date of the Decree. All support payments shall be made through the County Clerk's Office (cash payments only) or the State Central Collection Unit PO Box 7130, Indianapolis, Indiana 46207-7130 (any payments other than cash). The court shall issue an immediately activated Income Withholding Order pursuant to IC 31-16-15 to any employer or income provider of the child support Obligor.

Petitioner

Respondent

Shall be responsible for all controlled expenses related to the upbringing of the minor child(ren). (For use only in cases when parenting time is equally shared.)

Petitioner

Respondent

will be responsible for the first _____ of uninsured health and medical, dental, optical, hospital and prescription expenses for the minor child(ren). Thereafter, Petitioner shall be responsible for _____% of uninsured medical expenses for the minor child(ren), and Respondent shall be responsible for _____% of uninsured medical expenses for the minor child(ren).

Petitioner
 Respondent

will be responsible to pay a child support arrearage in the amount of \$_____ which has accrued during the pendency of this proceeding. Such arrearage shall be paid in the periodic amount of \$_____ per week in addition to the current support rendered above, until such arrearage has been satisfied.

9. Health insurance.

The provisions for health insurance maintenance shall be as follows:

Petitioner shall maintain medical, dental and optical insurance as available through employment, or Health Insurance Marketplace, or by government provided insurance for the minor children.
 Respondent

-OR-

Health insurance for the minor child(ren) is not available to either parent at a reasonable cost, therefore, neither party is ordered to provide health insurance at this time. In order to qualify, the parent must attach either (1) an Exemption Certificate under the Affordable Care Act showing the parent has been granted an exemption from the requirement to purchase insurance, or (2) sufficient evidence to demonstrate the parent's income is below the federal tax filing threshold. In the event that health insurance for the children becomes available at a reasonable cost to one or both of the parties, the party to whom such coverage is available shall obtain coverage for the children within a reasonable time after such coverage becomes available.

10. Taxes.

The arrangement for claiming the tax credits, exemptions and deductions for the minor children shall be as follows:

Petitioner shall be entitled to claim the minor child(ren) for federal, state, and local income tax purposes on an annual basis.

Respondent The parties shall cooperate to sign all necessary documents that will allow the party claiming the exemptions to do so.

-OR-

Petitioner and Respondent shall each be entitled to claim the minor child(ren) for federal, state, and local income tax purposes in alternating years. Petitioner shall be entitled to claim the minor child(ren) in the year _____, and every even/odd year thereafter; Respondent shall be entitled to claim the minor child(ren) in the year _____, and every even/odd year thereafter. The parties shall cooperate to sign all necessary documents that will allow the party claiming the exemption to do so.

11. Joint debt.

The division of jointly held debts shall be as follows:

The parties have no outstanding debts for which they are responsible.

Petitioner will be solely responsible for the following debts and shall hold Respondent harmless from liability, expense, attorney's fees, and loss which may be incurred by Respondent arising out of Petitioner's failure to pay such debts.

Name of Creditor	Amount of Debt
_____	_____
_____	_____
_____	_____
_____	_____

Respondent will be solely responsible for the following debts and shall hold Petitioner harmless from liability, expense, attorney's fees, and loss which may be incurred by Petitioner, arising out of Respondent's failure to pay such debts.

Name of Creditor	Amount of Debt
_____	_____
_____	_____

12. Individual debt.

The individual debt division shall be as follows:

Debts held in Petitioner's name only:

Petitioner shall be solely responsible for all debts held in his/her individual name, and all debts incurred by him/her in his/her name since the date of final separation.

Petitioner agrees to hold Respondent harmless from liability, expense, attorney's fees, and loss which may be incurred by Respondent, arising out of Petitioner's failure to pay such debts.

Other:

Debts held in Respondent's name only:

Respondent shall be solely responsible for all debts held in his/her individual name, and all debts incurred by him/her in his/her name since the date of final separation.

Respondent agrees to hold Petitioner harmless from liability, expense, attorney's fees, and loss which may be incurred by Petitioner, arising out of Respondent's failure to pay such debts.

Other:

13. Vehicles.

The vehicle division shall be as follows:

There are no vehicles to divide.

Petitioner shall have possession of the following vehicle(s), and Respondent shall execute all documents necessary to transfer title of said vehicles within a reasonable time following the date of this Order:

(Vehicle #1, Make, Model and Year)

(Vehicle #2, Make, Model and Year)

Respondent shall have possession of the following vehicle(s), and Petitioner shall execute all documents necessary to transfer title of said vehicles within a reasonable time following the date of this Order:

(Vehicle #1, Make, Model and Year)

(Vehicle #2, Make, Model and Year)

All outstanding debt related to the above listed vehicles as been allocated in paragraph number 12 of this Agreement/Order.

14. Personal property

The parties' personal property division shall be as follows:

The parties already have divided all items of property.

Petitioner shall have sole possession of the following items of property:

Respondent shall have sole possession of the following items of property:

15. Marital Residence.

The parties are owners of real estate located at _____

_____ and the parties agree that:

Petitioner shall retain/take possession and shall become the sole
 Respondent owner of said real estate.

Petitioner shall vacate the marital residence by _____
 Respondent

Petitioner shall be responsible for all payments related to property
 Respondent taxes and homeowners insurance and shall receive the
deductions for mortgage interest and taxes.

Petitioner shall transfer, by Quitclaim Deed, his/her interest in said
 Respondent real estate to the party retaining possession of the marital
residence by _____.

Petitioner agrees to refinance the mortgage debt related to the marital
 Respondent residence and make a good faith effort to obtain a release of
the other party on said debt on the earliest possible date.
Upon release of the other party from mortgage debt, the
other party shall transfer, by Quitclaim Deed, his/her
interest in said real estate. The party assuming
responsibility for mortgage agrees to hold the other party
harmless from all liability, expense, attorney fees, loss or
damages which may be a result of a failure to make
payments on said mortgage debt.

Other _____

LEAVE BLANK

The parties are jointly responsible on a lease for a residence located at _____, and the parties agree

that:

Petitioner shall retain possession of the leased premises, be
 Respondent responsible for the remaining rental payment and fees due under said lease, and agrees to hold the other party harmless from all liability, expense, attorney fees, loss or damage which may be a result of the failure to make required payments under said lease.

Petitioner shall vacate the leased residence by _____.
 Respondent

Other _____

LEAVE BLANK

16. Change of names.

Petitioner would like the following former name restored and shall hereinafter be known as: _____.

Respondent would like the following former name restored and shall hereinafter be known as: _____.

Neither Petitioner nor Respondent requests a name change.

17. The marriage has suffered and irretrievable breakdown and should be dissolved.

18. Findings of the Court.

The parties have disclosed all relevant documents and have exchanged all information on value of property, pensions, real estate, and other assets and debts. This document represents an agreement submitted by the parties for approval by the Court. The parties have submitted a waiver of final hearing and have agreed that the property distribution provisions of this agreement represent a just and reasonable division of the marital estate and debts.

The Court, having held a hearing during which both parties appeared and presented evidence, now finds that the property distribution provisions of this order:

constitute a presumptive equal division of marital property and is therefore just and reasonable.

do not constitute the presumptive equal division of marital property, however are, for the reasons set forth below, just and reasonable:

LEAVE BLANK

IT IS THEREFORE ORDERED by the Court that the parties' marriage is hereby dissolved.

Date: _____

LEAVE BLANK

Judicial Officer

Distribution:

Petitioner's Name and Mailing Address:

YOUR FULL NAME AND ADDRESS

Respondent's Name and Mailing Address:

YOUR FULL NAME AND ADDRESS

LEAVE
PARAGRAPH
#18 BLANK.

STATE OF INDIANA) IN THE _____ COURT
) SS: CIVIL DIVISION, ROOM _____
 COUNTY OF _____) CAUSE NO. _____

IN RE THE _____ OF:

Petitioner,

v.

Respondent.

APPEARANCE BY UNREPRESENTED PERSON IN CIVIL CASE

This Appearance Form must be filed on behalf of every party in a civil case.

1. My name is: _____ and I am
 Initiating (filing)
 Responding (answering or defending)
 Intervening

in this case I am not represented by a lawyer.

2. Contact information for receiving legal service of documents and case information as required by Court Rules. *(NOTE: If you are the Initiating party and this case, or a related case, involves a protection from abuse order, a workplace violence restraining order, or a no-contact order, you must provide an address for the purpose of legal service of documents but that address should not be one that exposes the whereabouts of the petitioner.)*

Address: _____

Email address: _____

I will accept service at the above email address

Phone: _____

Fax: _____

OR, if in the related case, you have used the Attorney General Confidential address, you may check the box below:

Attorney General confidential address

3. This is a _____ case type as defined in Administrative Rule 8(B)(3).
(This clerk will tell you the case type if you don't know it, so you may handwrite your response at the Clerk's Office.)

4. There are related cases: (If yes, please indicate below)

Yes
 No

Caption and case number of related cases:

Caption: _____	Case No.: _____
Caption: _____	Case No.: _____
Caption: _____	Case No.: _____
Caption: _____	Case No.: _____
Caption: _____	Case No.: _____
Caption: _____	Case No.: _____

Additional information as required by local rule:

Signature

CERTIFICATE OF SERVICE

I hereby certify that I sent a copy of this Appearance by first class mail to the opposing party if the opposing party is not represented by an attorney on

_____.

Signature

STATE OF INDIANA) IN THE _____ COURT
) SS: CIVIL DIVISION, ROOM _____
COUNTY OF _____) CAUSE NO. _____

IN RE THE _____ OF:

Petitioner,

v.

Respondent.

VERIFIED PETITION FOR DISSOLUTION OF MARRIAGE

With Request for Provisional Orders

The Petitioner, _____, now states:

1. Petitioner and Respondent were married on _____, and separated on _____.
2. _____ has been a continuous resident of _____ County for the last three months.
3. _____ has been a continuous resident of the State of Indiana for the last six months.
4. Children:

Children:

There are no children of the marriage.

There are _____ children of the marriage, namely:

Name

Date of Birth

Name	Date of Birth
_____	_____
_____	_____
_____	_____
_____	_____

And that _____ is the fit and proper person to have custody of the minor child(ren).

There are no other open cases related to this child.

There are other open cases related to this child. They are:

Location (County and State)

Cause/Case Number

_____	_____
_____	_____
_____	_____
_____	_____

5. Debts and property.

There are no debts/personal property to divide.

Petitioner wishes the court to divide the following debts/personal property.

a. _____

b. _____

c. _____

d. _____

6. _____ is not pregnant.

7. Neither party is a member of the military.

8. This marriage has suffered and irretrievable breakdown and should be dissolved.

9. Change of name:

Wife would like the following former name restored: _____

Wife does not request a name change.

I request that this Court issue its order dissolving the marriage of the parties, and for all other just and proper relief and until this matter is finalized:

I do not request any provisional orders.

I request the following provisional orders (*for divorce without agreement only*):

Temporary custody of the minor child(ren);

Temporary child support for the minor child(ren);

- Temporary parenting time for the noncustodial parent;
- Temporary possession of the marital residence;
- Temporary division of debts;
- Temporary division of property;
- Spousal maintenance;
- Restraining the parties from removing the child(ren) from the state without the permission of the court or all parties;
- Restraining the parties from transferring, encumbering, concealing, or in any way disposing any of the property of the parties;
- Other: _____

I affirm under the penalties of perjury that the foregoing representations are true.

Signature

CERTIFICATE OF SERVICE

I hereby certify that I sent a copy of this document by first class mail to the other party's lawyer, or the other party if the other party is not represented by a lawyer, on this _____ day of _____, 20____.

Signature

STATE OF INDIANA) IN THE _____ COURT
) SS: CIVIL DIVISION, ROOM _____
COUNTY OF _____) CAUSE NO. _____

IN RE THE _____ OF:

Petitioner,

v.

Respondent.

SUMMONS

[For Dissolution of Marriage Cases Only]

The State of Indiana to Respondent: _____

You have been sued by your spouse for dissolution of marriage. The case is pending in the Court named above.

If this Summons is accompanied by a Notice of Hearing, you must appear in Court on the date and time stated on the Notice of Hearing. **IF YOU DO NOT APPEAR, EVIDENCE MAY BE HEARD AND A DECISION MAY BE MADE BY THE COURT.** If a Temporary Restraining Order is issued, it is effective immediately upon your receipt or knowledge of the Order.

If you wish to retain an attorney to represent you in the matter, it is advisable to do so before the date stated on the Notice of Provisional Hearing.

If you take no action in this case after receipt of this Summons, the Court can grant a Dissolution of Marriage and/or make a determination that may include but not limited to any of the following: paternity, child custody, child support, maintenance, visitation, property (real or personal), and other distribution of assets and debts, attorney fees and costs.

Dated: _____, Clerk
_____, County

The following manner of service of Summons is hereby designated:

- _____ Registered/Certified mail to be sent by the Clerk
- _____ Service by Sheriff on Individual at address shown above
- _____ Service by Sheriff at place of employment, (name and address of spouse's employer):

SHERIFF'S RETURN OF SERVICE OF SUMMONS

I hereby certify that I have served this summons on the _____ day of _____, 20____.

_____ By delivering a copy of the Summons and a copy of the complaint to the Respondent identified on the first page of Summons.

_____ By leaving a copy of the Summons and a copy of the complaint at _____, which is the dwelling place or usual place of abode of and by mailing a copy of the Summons to the Respondent at the above address.

_____ Other Service or Remarks: _____.

Sheriff's costs

Sheriff

By: _____
Deputy

CLERK'S CERTIFICATE OF MAILING

I hereby certify that on the _____ day of _____, 20____, I mailed a copy of this Summons and a copy of the Petition to the Respondent identified on the first page of the Summons by (registered or certified mail), [_____] requesting a return receipt, at the address provided by the Petitioner.

Dated: _____

Clerk, _____ County

RETURN ON SERVICE OF SUMMONS BY MAIL

_____ I hereby certify that the attached receipt was received by me showing that the Summons and a copy of the Petition mailed to the Respondent identified on the first page of this Summons was accepted by the Respondent on the _____ day of _____, 20 ____.

_____ I hereby certify that the attached return receipt was received by me showing that the Summons and a copy of the Petition was returned not accepted on the _____ day of _____, 20 ____.

_____ I hereby certify that the attached return receipt was received by me showing that the Summons and a copy of the Petition mailed to the Respondent identified on the first page of this Summons was accepted by _____ on behalf of the Respondent on the _____ day of _____, 20 ____.

Dated: _____

Clerk, _____ County

STATE OF INDIANA) IN THE _____ COURT
) SS: CIVIL DIVISION, ROOM _____
COUNTY OF _____) CAUSE NO. _____

IN RE THE MARRIAGE OF:

Petitioner,

v.

Respondent.

MOTION FOR FINAL HEARING

The Petitioner now states that sixty (60) days have passed since the filing of the Verified Petition for Dissolution of Marriage and requests that this matter be set for Final Hearing on the next available hearing date.

Signature

CERTIFICATE OF SERVICE

I hereby certify that I sent a copy of this document by first class mail to the other party's lawyer, or the other party if the other party is not represented by a lawyer, on this _____ day of _____, 20 ____ .

Signature

STATE OF INDIANA) IN THE _____ COURT
) SS: CIVIL DIVISION, ROOM _____
COUNTY OF _____) CAUSE NO. _____

IN RE THE MARRIAGE OF:

Petitioner,

v.

Respondent.

ORDER SETTING FINAL HEARING

The Petitioner has filed a Motion for a Final Hearing which the court has considered and now grants.

IT IS THEREFORE ORDERED that the final hearing for this matter shall be held on

_____.

[The court allows _____ for the hearing.]

So ordered this _____

Judicial Officer

Distribution:

STATE OF INDIANA) IN THE _____ COURT
) SS: CIVIL DIVISION, ROOM _____
COUNTY OF _____) CAUSE NO. _____

IN RE THE MARRIAGE OF:

Petitioner,

v.

Respondent.

NOTICE OF PROVISIONAL HEARING

A Verified Petition for Dissolution of Marriage and Request for Provisional Orders has been filed in this Court. The Court now sets this matter for a Provisional Hearing on

The parties must be prepared to present evidence in support of their petition. Failure to appear may result in matters being decided in your absence.

So ordered this _____

Judicial Officer

Distribution:

STATE OF INDIANA) IN THE _____ COURT
)SS:
COUNTY OF _____) CASE NO. _____

IN RE THE MARRIAGE OF:

Petitioner,

v.

Respondent

PROVISIONAL ORDER

Petitioner appears/does not appear and Respondent appears/does not appear for provisional hearing on _____. The court having been duly advised in this matter now finds the following:

- _____ Petitioner/Respondent is awarded custody of the minor child(ren).
- _____ Petitioner / Respondent shall pay temporary child support for the minor child(ren) in the amount of \$_____ per week beginning on _____. All support payments shall be made through the County Clerk's Office (cash payments only) or the State Central Collection Unit PO Box 7130, Indianapolis, Indiana 46220-7130 (any payments other than cash). The court shall issue and immediately activate Income Withholding Order pursuant to 31-16-15 to any employer or income provider to the child support Obligor.
- _____ Petitioner / Respondent shall be responsible for the first \$_____ of uninsured medical expenses for the minor child(ren). Thereafter, Petitioner shall be responsible for ___% and Respondent for _____% of uninsured medical expenses for the minor child(ren).
- _____ Petitioner / Respondent shall have temporary parenting time with the minor child(ren) as the parties agree or according to the Indiana Parenting Time Guidelines.
- _____ Petitioner / Respondent shall have temporary possession of the marital residence.
- _____ Petitioner/Respondent shall maintain medical, dental and optical insurance as available through employment, or Health Insurance Marketplace, or by government provided insurance for the following persons:

- _____ There shall be a temporary division of debts as follows:
 - a. Petitioner shall be responsible for the following debts:

b. Respondent shall be responsible for the following debts:

_____ There shall be a temporary division of property, as follows:

a. Petitioner shall have sole possession of the following items of property:

b. Respondent shall have sole possession of the following items of property:

_____ There shall be a temporary division of motor vehicles, as follows:

a. Petitioner shall have temporary possession of the following vehicles:

(Vehicle #1, Make, Model, and Year)

(Vehicle #2, Make, Model, and Year)

b. Respondent shall have temporary possession of the following vehicles:

(Vehicle #1, Make, Model, and Year)

(Vehicle #2, Make, Model, and Year)

_____ There shall be a temporary restraining order in effect during these proceedings:

_____ Restraining the parties from removing the child(ren) from the state without the permission of the court or all parties;

_____ Restraining the parties from transferring, encumbering, or concealing, or in any way disposing of any of the property of the parties;

_____ Other:

ALL OF WHICH IS SO ORDERED _____

Judicial Officer

Distribution:

STATE OF INDIANA) IN THE _____ COURT
) SS: CIVIL DIVISION, ROOM _____
COUNTY OF _____) CAUSE NO. _____

IN RE THE MARRIAGE OF:

Petitioner,

v.

Respondent.

DECREE OF DISSOLUTION OF MARRIAGE

_____ The Court having reviewed the Verified Petition for Dissolution of Marriage and having held a final hearing in this matter, now finds the following:

_____ The parties having submitted a Settlement Agreement and the Court having seen and considered the Verified Petition of Dissolution of Marriage and Verified Waiver of Final Hearing submitted by the parties, now approves the following:

1. The parties were married on _____ and separated on _____.
2. _____ has been a continuous resident of _____ County for the last three months, and the State of Indiana for the last six months prior to the filing of the Verified Petition for Dissolution of Marriage.
3. _____ pregnant.
4. Neither party is a member of the military.
5. Children:

There are no children of the marriage.
 There are _____ children of the marriage; namely:

Name	Date of Birth
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

6. Custody and care of the minor child(ren).

It is in the best interest of the child(ren) that:

_____ The parties shall have joint legal custody over the minor child(ren) with Petitioner being the primary custodial parent.

_____ The parties shall have joint legal custody over the minor child(ren) with Respondent being the primary custodial parent.

_____ Petitioner shall have sole legal custody of the minor child(ren) and shall be the primary custodial parent.

_____ Respondent shall have sole legal custody of the minor child(ren) and shall be the primary custodial parent.

_____ Other: *(please describe in detail)*:

7. Parenting time.

Parenting time with the minor child(ren) shall be as follows:

_____ Petitioner	Shall have parenting time with the minor
_____ Respondent	child(ren), at a minimum, as set out by the
	Parenting Time Guidelines

-OR-

_____ Other. The parties agree that it is in the best interests of the minor child(ren) to follow a parenting time schedule that does NOT follow the Indiana Parenting Time Guidelines (please describe the schedule in detail and give reasons why the alternative schedule is justified).

8. Child support.

_____ Petitioner will pay child support in the amount of _____
_____ Respondent per week as shown by the attached child support worksheet, beginning on the first Friday following the date of the Decree. All support payments shall be made through the County Clerk's Office (cash payments only) or the State Central Collection Unit PO Box 7130, Indianapolis, Indiana 46207-7130 (any payments other than cash). The court shall issue an immediately activated Income Withholding Order pursuant to IC 31-16-15 to any employer or income provider of the child support Obligor.

_____ Petitioner Shall be responsible for all controlled expenses related to
_____ Respondent the upbringing of the minor child(ren). (For use only in cases when parenting time is equally shared.)

_____ Petitioner will be responsible for the first _____ of
_____ Respondent uninsured health and medical, dental, optical, hospital and prescription expenses for the minor child(ren). Thereafter, Petitioner shall be responsible for _____% of uninsured medical expenses for the minor child(ren), and Respondent shall be responsible for _____% of uninsured medical expenses for the minor child(ren).

_____ Petitioner will be responsible to pay a child support arrearage in the amount of \$ _____ which has accrued during the pendency of this proceeding. Such arrearage shall be paid in the periodic amount of \$ _____ per week in addition to the current support rendered above, until such arrearage has been satisfied.

9. **Health insurance.**

The provisions for health insurance maintenance shall be as follows:

_____ Petitioner shall maintain medical, dental and optical insurance as available through employment, or Health Insurance Marketplace, or by government provided insurance for the minor children.

-OR-

_____ Health insurance for the minor child(ren) is not available to either parent at a reasonable cost, therefore, neither party is ordered to provide health insurance at this time. In order to qualify, the parent must attach either (1) an Exemption Certificate under the Affordable Care Act showing the parent has been granted an exemption from the requirement to purchase insurance, or (2) sufficient evidence to demonstrate the parent's income is below the federal tax filing threshold. In the event that health insurance for the children becomes available at a reasonable cost to one or both of the parties, the party to whom such coverage is available shall obtain coverage for the children within a reasonable time after such coverage becomes available.

10. **Taxes.**

The arrangement for claiming the tax credits, exemptions and deductions for the minor children shall be as follows:

_____ Petitioner shall be entitled to claim the minor child(ren) for federal, state, and local income tax purposes on an annual basis.

_____ Respondent The parties shall cooperate to sign all necessary documents that will allow the party claiming the exemptions to do so.

-OR-

_____ Petitioner and Respondent shall each be entitled to claim the minor child(ren) for federal, state, and local income tax purposes in alternating years. Petitioner shall be entitled to claim the minor child(ren) in the year _____, and every _____ year thereafter; Respondent shall be entitled to claim the minor child(ren) in the year _____, and every _____ year thereafter. The parties shall cooperate to sign all necessary documents that will allow the party claiming the exemption to do so.

11. Joint debt.

The division of jointly held debts shall be as follows:

_____ The parties have no outstanding debts for which they are responsible.

_____ Petitioner will be solely responsible for the following debts and shall hold Respondent harmless from liability, expense, attorney's fees, and loss which may be incurred by Respondent, arising out of Petitioner's failure to pay such debts.

Name of Creditor	Amount of Debt
_____	_____
_____	_____
_____	_____
_____	_____

_____ Respondent will be solely responsible for the following debts and shall hold Petitioner harmless from liability, expense, attorney's fees, and loss which may be incurred by Petitioner, arising out of Respondent's failure to pay such debts.

Name of Creditor	Amount of Debt
_____	_____
_____	_____

12. Individual debt.

The individual debt division shall be as follows:

Debts held in Petitioner's name only:

_____ Petitioner shall be solely responsible for all debts held in his/her individual name, and all debts incurred by him/her in his/her name since the date of final separation.

Petitioner agrees to hold Respondent harmless from liability, expense, attorney's fees, and loss which may be incurred by Respondent, arising out of Petitioner's failure to pay such debts.

_____ Other:

Debts held in Respondent's name only:

_____ Respondent shall be solely responsible for all debts held in his/her individual name, and all debts incurred by him/her in his/her name since the date of final separation.

Respondent agrees to hold Petitioner harmless from liability, expense, attorney's fees, and loss which may be incurred by Petitioner, arising out of Respondent's failure to pay such debts.

_____ Other:

13. Vehicles.

The vehicle division shall be as follows:

_____ There are no vehicles to divide.

_____ Petitioner shall have possession of the following vehicle(s), and Respondent shall execute all documents necessary to transfer title of said vehicles within a reasonable time following the date of this Order:

(Vehicle #1, Make, Model and Year)

(Vehicle #2, Make, Model and Year)

_____ Respondent shall have possession of the following vehicle(s), and Petitioner shall execute all documents necessary to transfer title of said vehicles within a reasonable time following the date of this Order:

(Vehicle #1, Make, Model and Year)

(Vehicle #2, Make, Model and Year)

_____ All outstanding debt related to the above listed vehicles as been allocated in paragraph number 12 of this Agreement/Order.

14. Personal property.

The parties' personal property division shall be as follows:

_____ The parties already have divided all items of property.

_____ Petitioner shall have sole possession of the following items of property:

_____ Respondent shall have sole possession of the following items of property:

15. Marital Residence.

_____ The parties are owners of real estate located at _____

_____ and the parties agree that:

_____ Petitioner shall retain/take possession and shall become the sole
_____ Respondent owner of said real estate.

_____ Petitioner shall vacate the marital residence by _____
_____ Respondent

_____ Petitioner shall be responsible for all payments related to property
_____ Respondent taxes and homeowners insurance and shall receive the
deductions for mortgage interest and taxes.

_____ Petitioner shall transfer, by Quitclaim Deed, his/her interest in said
_____ Respondent real estate to the party retaining possession of the marital
residence by _____.

_____ Petitioner agrees to refinance the mortgage debt related to the marital
_____ Respondent residence and make a good faith effort to obtain a release of
the other party on said debt on the earliest possible date.
Upon release of the other party from mortgage debt, the
other party shall transfer, by Quitclaim Deed, his/her
interest in said real estate. The party assuming
responsibility for mortgage agrees to hold the other party
harmless from all liability, expense, attorney fees, loss or
damages which may be a result of a failure to make
payments on said mortgage debt.

_____ Other _____

_____ The parties are jointly responsible on a lease for a residence located at _____, and the parties agree that:

_____ Petitioner shall retain possession of the leased premises, be
_____ Respondent responsible for the remaining rental payment and fees due under said lease, and agrees to hold the other party harmless from all liability, expense, attorney fees, loss or damage which may be a result of the failure to make required payments under said lease.

_____ Petitioner shall vacate the leased residence by _____.
_____ Respondent

_____ Other

16. Change of names.

_____ Petitioner would like the following former name restored and shall hereinafter be known as: _____.

_____ Respondent would like the following former name restored and shall hereinafter be known as: _____.

_____ Neither Petitioner nor Respondent requests a name change.

17. The marriage has suffered an irretrievable breakdown and should be dissolved.

18. Findings of the Court.

_____ The parties have disclosed all relevant documents and have exchanged all information on value of property, pensions, real estate, and other assets and debts. This document represents an agreement submitted by the parties for approval by the Court. The parties have submitted a waiver of final hearing and have agreed that the property distribution provisions of this agreement represent a just and reasonable division of the marital estate and debts.

_____ The Court, having held a hearing during which both parties appeared and presented evidence, now finds that the property distribution provisions of this order:

_____ constitute a presumptive equal division of marital property and is therefore just and reasonable.

_____ do not constitute the presumptive equal division of marital property, however are, for the reasons set forth below, just and reasonable:

IT IS THEREFORE ORDERED by the Court that the parties' marriage is hereby dissolved.

Date: _____
_____ Judicial Officer

Distribution:

Petitioner's Name and Mailing Address:	Respondent's Name and Mailing Address:
_____	_____
_____	_____
_____	_____
_____	_____

STATE OF INDIANA

MORGAN CIRCUIT/SUPERIOR COURT

COUNTY OF MORGAN

CASE NO. _____

Petitioner

v.

Respondent

ORDER REFERRING CASE TO ADR PROGRAM FOR MEDIATION

Comes now the Court, having considered all pending issues herein, hereby refers this case to the Morgan County Domestic Relations Alternative Dispute Resolution Program (hereinafter "ADR Program"), now ORDERS, as follows:

A. **Required Documentation From All Parties:** All Parties shall submit the following documentation to the ADR Director within twenty (20) days of the date of this order:

1. The completed ADR Referral Worksheet together with proof of income, which may be satisfied by submitting the following information:
 - a. For W-2 employees: A copy of their last three (3) pay stubs;
 - b. For self-employed individuals or 1099 employees: A copy of last year's federal income tax return, including their Schedule C; a financial declaration; or an affidavit stating their average current gross weekly income for this fiscal year;
 - c. For individuals receiving Supplemental Security Income ("SSI"), Social Security Disability ("SSD"), unemployment compensation, disability compensation, retirement benefits or similar income: An award letter showing the monthly or weekly benefit amount; a financial declaration; or an affidavit stating their monthly or weekly benefit amount; and

- d. For individuals receiving no income: An affidavit stating that the individual receives no income.
2. The completed Mediation Participation and Fee Agreement (hereinafter "MPFA") (a blank copy is attached).
3. ADR Director. You shall contact the ADR Director and provide the ADR Director all information required by this Order. The ADR Director is Brittany Patterson, 765-342-1030, bpatterson@morgancounty.in.gov.

B. **Mediation**: The mediation is scheduled by the ADR Director and the parties will receive notice of the time, date, and location of the mediation. The Parties shall appear in person, unless otherwise agreed by all Parties, at the scheduled mediation time and date. Mediation may only be continued by agreement of the Parties, or by the Mediator assigned to mediate this case.

At mediation, the Mediator will meet with the Parties in an attempt to resolve the pending issues by agreement, and without the need for further litigation and Court hearings. The Mediator shall conduct the mediation according to the Indiana Alternative Dispute Resolution ("ADR") Rules and shall advise the participants of the mediation process.

C. **Costs of Mediation**: The cost of mediation shall be on obligation of each party. Morgan County offers those with qualifying income a sliding scale subsidy and reduced copayments. ***If an individual makes less than \$35,000.00 per year, said co-payments will be reduced pursuant to the ADR Project's Sliding Fee Scale upon the Parties submitting verification of their current income as required by Paragraph 1.*** Each Party is ordered to make an ADR co-payment paid directly to the Mediator, based upon the sliding scale. For parties making less than \$30,000.00 per year, the co-payments range from \$25.00 to \$100.00, depending on their income. The maximum subsidy offered by this program is \$300.00 (less the co-pay amount), which is based upon no more than a three (3) hour mediation session. If the mediation takes more than three (3) hours to complete, each Party shall pay an additional ADR co-payment in the amount of **\$100.00 per hour** for each additional hour the mediation takes to complete. All co-payments shall be made direct to the Mediator and shall be paid prior to the mediation session. If co-payments have not been paid, then the Mediator may cancel or reschedule the mediation session.

D. **ADR Director's Notice to the Court**: The ADR Director shall file a Notice with the Court within thirty (30) days of this Order, as follows:

1. **Notice of Mediation Date**: If all intake interviews are completed, all ADR Forms are submitted, the ADR Director shall schedule the mediation, appoint a mediator, and notify the Court and the Parties of the date, time, and place of the mediation.

2. Notice of Non-Compliance: If a mediation is not scheduled for any reason, the Notice shall advise the Court as to the status of the Parties' compliance with the Orders detailed herein and what additional information or tasks must be completed to schedule the mediation. The Court may then set the matter for a Compliance Hearing and you will be ordered to appear and show cause to the Court for your failure to comply with the terms of this Order.

E. Mediator's Report: The Mediator shall file a "Mediator's Report" and an "ADR Project Time Accounting Report" with the Court within ten (10) days of the completion of mediation. If the Parties do not reach an agreement, the Mediator will report the lack of any agreement to the Court as required by the ADR Rules. If an agreement is reached, the agreement shall immediately be reduced to writing and shall immediately be signed by the Parties prior to leaving the mediation session.

The Parties are advised that if they fail to follow all terms of this Order, including but not limited to full payment of their co-payments, they could be found in contempt of Court and face sanctions (fines and/or jail sentences).

PARTICIPATION IN THIS MEDIATION PROCESS IS MANDATORY. The Mediator is a neutral person having no undisclosed relationship to the Court or any participant. Mediators do not make decisions about the outcome of the case or make recommendations to the Court. The goal of mediation is to give all Parties an opportunity to reach an agreed solution. All such agreements must be voluntary and consensual.

The Mediator shall address all pending issues with the Parties.

/s/Matthew G. Hanson
MATTHEW G. HANSON, Judge
Morgan Circuit Court

/s/Peter R. Foley
PETER R. FOLEY, Judge
Morgan Superior Court 1

/s/Brian H. Williams
Morgan Superior Court 2

/s/Sara A. Dungan
Morgan Superior Court 3

Distribution:

ADR Director

All Parties of Record

MORGAN COUNTY DOMESTIC RELATIONS
ALTERNATIVE DISPUTE RESOLUTION (ADR) PROGRAM

MEDIATION PARTICIPATION AND FEE AGREEMENT

Cause Number: 55 _____

I am a participant in the Morgan County ADR Project and understand and agree that:

1. Information shared in a mediation session is confidential, with the exception of information related to child abuse and/or neglect, elder abuse and/or neglect, and/or an intent to cause immediate or future physical harm to another person. Such information will be reported by one or more of the professionals participating in the mediation.
2. I have the right to be assisted by independent legal counsel if I so choose.
3. I will make a good faith effort to work to try to resolve the issues for which this case was referred to mediation, and when making a decision involving the minor child(ren), I will consider fully the best interest of the child(ren).
4. Mediators and staff who are working for the Morgan County ADR Project are serving as neutral third party mediators, and (a) will not provide legal advice to any Party, (b) do not represent any party, (c) cannot assure how the court would apply the law or rule in the parties' case, or what the outcome of the case would be if the dispute were to go before the court, (d) will not impose an agreement or judgment on anyone, and (e) will not provide a recommendation to any Party or the Court.
5. The mediation process is not therapy or marriage counseling.
6. The only record of the mediation session that the Mediator or Project Director will present to the Court will be a "Mediator's Report" that indicates if an agreement was reached, a notice of non-appearance or continuance, a notice and reason why the case must be referred back to the Court, or a notice that no agreement was reached. If a Mediation Agreement is reached and signed by the Parties, a copy of the signed Mediation Agreement will be submitted to the Court and constitutes evidence that may be introduced in litigation.
7. By participating in the mediation of this case I do not give up any of my rights to due process under the law, and I may choose not to sign an agreement.
8. After a Mediation Agreement is signed and submitted to the Court, the Court may enter an order, with or without a hearing, accepting or rejecting the Agreement. Alternatively, the Court may request modification of the terms of the Agreement with the consent of all Parties.
9. All Mediated Agreements are voluntary and consensual. No one is forced to accept terms he or she does not like in a mediation meeting.

10. Many attorneys in Morgan County and the surrounding area have volunteered to participate in the Morgan County ADR Project, and not all of the participating attorneys are registered domestic relationship mediators. If an attorney that is not a registered domestic relations mediator is appointed as mediator in my case, I agree to the participating attorney serving as Mediator on my case.

11. None of the attorneys or mediators participating in the Morgan County ADR Project are acting as my attorney and no attorney-client relationship is or will be established between myself and any of the attorneys or mediators participating in the ADR Project.

12. Initial co-payments to the Morgan County ADR Project for this mediation are set by the Court Order, and I agree to pay my respective ADR co-payment in full on a timely basis as required by the Court Order. I understand that the initial co-payment is for the initial three (3) hours of mediation services, and, if my mediation takes more than three (3) hours to complete, I understand that I am required to pay an additional ADR co-payment. Further, I understand that any additional ADR co-payment is due, pursuant to ADR Rule 2, no later than thirty (30) days after the final mediation session, and any ADR co-payment not paid within said time period will be considered past due as detailed herein.

13. The Court shall enter all of my past due ADR co-payments as a judgment against me and in favor of the ADR Project immediately upon the ADR co-payments becoming past due, and, thereafter, the amount of my past due ADR co-payments shall be subject to garnishment immediately upon the Court entering said judgment. I hereby consent to the ADR Director enforcing this Agreement through this case even if the ADR Director serves as my Mediator.

14. I will not involve the Mediator, the ADR Director, or their records in any Court proceeding, by subpoena or other means.

15. My mediation will be scheduled by the ADR Director, and I will appear at all scheduled mediation sessions in a timely manner.

16. This mediation will be conducted pursuant to the Indiana Alternative Dispute Resolution Rules, and said Rules shall apply.

17. I certify that I am not currently charged with or have been convicted of a crime under I.C. 35-42 (Homicide, Battery, Kidnapping/Confinement, Sex Crimes, and Robbery), or a substantially similar crime in another jurisdiction.

Participant Signature: _____ Date: _____

ADR Director Signature: _____ Date: _____

Mediation Participate Information (Confidential)

Name (Print): _____

Address: _____(Street)

_____ (City/State/Zip)

Phone: () _____ Email: _____

Child(ren) involved in this case (Name and date of birth):

Race: _____

Age: _____

Relationship to Parties: _____

Annual Income: _____

ISETS ACCOUNT INFORMATION

TAX/CONFIDENTIAL DATA

Instructions: Provide complete name, address, and DOB & SS # for each person, including the children.

Submitted by: _____ Date Submitted: _____

Case #: _____ ISETS Account #: _____

NON-CUSTODIAL PARENT / PERSON (PAYOR)

Name: _____ Male _____ Female

SSN: _____ DOB: _____ Ethnic Group: _____

Address: _____ City: _____

State: _____ Zip: _____ Phone: () _____ Email: _____

Attorney: _____ Phone: _____ Fax: _____

CUSTODIAL PARENT / PERSON (PAYEE)

Name: _____ Male _____ Female

SSN: _____ DOB: _____ Ethnic Group: _____

Address: _____ City: _____

State: _____ ZIP: _____ Phone: () _____ Email: _____

Attorney: _____ Phone: _____ Fax: _____

CHILDREN

Child's Name: _____ DOB: _____ SSN: _____ Sex: _____ Relationship to Payer: _____

Child's Name	DOB	SSN	Sex	Relationship to Payer
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

CURRENT SUPPORT: \$ _____ PER: _____ EFFECTIVE: _____

ARREARS DUE: _____ AS OF: _____ PAY: _____ PER: _____

DATE: _____ JUDGE: _____